

RECORD OF PROCEEDINGS

MINUTES

BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO WEDNESDAY, DECEMBER 22, 2021

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, December 22, 2021, at the hour of 9:00 a.m.

ROLL CALL: The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Steve Moreno, Chair
Commissioner Scott K. James, Pro-Tem
Commissioner Perry L. Buck – EXCUSED
Commissioner Mike Freeman
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker
Acting Clerk to the Board, Houston Aragon
Controller, Chris D'Ovidio

MINUTES: Commissioner James moved to approve the Minutes of the Board of County Commissioners meeting of December 8, 2021, as printed. Commissioner Freeman seconded the motion, and it carried unanimously.

PUBLIC INPUT: No public input was given.

AMENDMENTS TO AGENDA: There were no amendments to the Agenda.

CONSENT AGENDA: Commissioner James moved to approve the Consent Agenda, as printed. Commissioner Freeman seconded the motion, and it carried unanimously.

PROCLAMATIONS:

1) EATON REDS DAY, CLASS 2A BOYS FOOTBALL STATE CHAMPIONSHIP – DECEMBER 22, 2021: Chair Moreno read the proclamation for the record. Zac Lemon, Head Coach, expressed his gratitude for the Board's recognition and further commended the team on their incredible back-to-back championships. In turn, each player introduced themselves, and stated their position played and grade level for the record. Michael Howard, team member, read a brief sentimental recollection of the season. The Commissioners, in turn, gave their congratulations to the players and their recognition to all of the parents for being a support and driving force of the success of each player. Chair Moreno echoed the sentiments and wished the seniors luck in their future endeavors. (*Clerk's Note: The group gathered for a photo opportunity.*)

WARRANTS

2) GREELEY-WELD COUNTY AIRPORT AUTHORITY WARRANTS – DECEMBER 21, 2021: Commissioner James moved to approve the Greeley-Weld County Airport Authority Warrants, as printed. Commissioner Freeman seconded the motion, and upon a roll call vote, the motion passed three (3) to one (1), with Commissioner Saine opposed.

BIDS:

1) APPROVE BID #B2100128, AERIAL IMAGERY – DEPARTMENT OF INFORMATION TECHNOLOGY: Jake Mundt, Department of Information Technology, stated the selection committee determined more clarification on technical specifications and cost information were needed to make a recommendation for approval and requested a continuance until January 10, 2022. Commissioner James moved to continue said bid to January 10, 2022, at 9:00 a.m. The motion was seconded by Commissioner Saine and it carried unanimously.

2) PRESENT BID #B2100155, CRIME SCENE SCANNER – SHERIFF'S OFFICE: Rose Everett, Purchasing Department, stated 19 vendors downloaded the specification, two (2) bids were received, and staff will review and make a recommendation on January 5, 2022.

NEW BUSINESS:

1) CONSIDER CONTRACT ID #5385 MEMORANDUM OF UNDERSTANDING FOR BAGS OF LOVE PROJECT AND AUTHORIZE CHAIR TO SIGN – CAROL FREIMARK, ON BEHALF OF BAGS OF LOVE: Jaime Ulrich, Director of the Department of Human Services, stated the memorandum of understanding is to reimburse Carol Freimark for a total amount of \$600.00 for the costs of storage of supplies during 2022. Commissioner Saine moved to approve said memorandum of understanding and authorize the Chair to sign. The motion was seconded by Commissioner James and it carried unanimously.

2) CONSIDER CONTRACT ID #5397 INDIVIDUAL PROVIDER CONTRACT FOR PURCHASE OF FOSTER CARE SERVICES IN A FOSTER CARE HOME AND AUTHORIZE CHAIR TO SIGN – RICHARD AND MELISSA SANTO: Ms. Ulrich stated the contract is a recertification of an existing foster care home in Windsor, Colorado. Commissioner James moved to approve said contract and authorize the Chair to sign. Seconded by Commissioner Saine, the motion carried unanimously.

3) CONSIDER CONTRACT ID #5408 MEMORANDUM OF UNDERSTANDING FOR CHILD WELFARE AND ADULT PROTECTIVE SERVICES HOTLINE AND AUTHORIZE CHAIR TO SIGN – PROWERS COUNTY: Ms. Ulrich stated the memorandum of understanding is to purchase call coverage services through the Hotline County Center for child welfare and adult protective services. Commissioner Saine moved to approve said memorandum of understanding and authorize the Chair to sign. The motion, which was seconded by Commissioner James, carried unanimously.

4) CONSIDER CONTRACT ID #5418 EXPENDITURE AUTHORIZATION AND WORK PLAN FOR FOREIGN LABOR CERTIFICATION (FLC) AND AUTHORIZE CHAIR TO SIGN ELECTRONICALLY: Ms. Ulrich stated the expenditure authorization and work plan for the Foreign Labor Certification (FLC) Program allows Employment Services of Weld County to use FLC grant funds to expand housing and safety inspections for employer provided housing for migrant farm workers. The motion to approve said expenditure authorization and work plan and authorize the Chair to sign electronically was made by Commissioner James, seconded by Commissioner Freeman, and it carried unanimously.

5) CONSIDER CONTRACT ID #5434 2022 ANNUAL PROGRAM PLAN FOR CHILD SUPPORT SERVICES AND AUTHORIZE DIRECTOR AND DIVISION MANAGER OF DEPARTMENT OF HUMAN SERVICES TO SIGN: Ms. Ulrich requested approval of the annual program plan for child support services to continue to provide temporary assistance for needy families and childcare applicants. Commissioner James moved to approve said plan and authorize the Director and Division Manager of the Department of Human Services to sign. The motion was seconded by Commissioner Saine and carried it unanimously.

6) CONSIDER ASSIGNMENT OF SERVICE CONTRACT FROM CUSHMAN AND WAKEFIELD U.S., INC., TO FACILITIES DEPARTMENT FOR PROPERTY MANAGEMENT, AND EXTENSION OF AGREEMENT FOR SNOW REMOVAL SERVICES AND AUTHORIZE CHAIR TO SIGN – ALL TERRAIN LANDSCAPING: Toby Taylor, Director of the Facilities Department, stated the property management has been provided by Cushman and Wakefield U.S., Inc., but on December 30, 2021, the Facilities Department will assume the property management services for 822 7th Street in Greeley, Colorado. Mr. Taylor further stated, in an effort to avoid interruption of services, this item also assigns and extends the agreement with All Terrain Landscaping, to conduct snow removal services through the term ending June 30, 2022. Commissioner James moved to approve said contract and agreement and authorize the Chair to sign. The motion was seconded by Commissioner Saine and it carried unanimously.

7) CONSIDER ASSIGNMENT OF SERVICE CONTRACT FROM CUSHMAN AND WAKEFIELD U.S., INC., TO FACILITIES DEPARTMENT FOR PROPERTY MANAGEMENT, AND EXTENSION OF AGREEMENT FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES AND AUTHORIZE CHAIR TO SIGN – HAYNES MECHANICAL TECHNOLOGY AND ENERGY SOLUTIONS: Similar to the previous item, Mr. Taylor stated this will assign the property management services from Cushman and Wakefield U.S., Inc., to the Facilities Department, and reassign and extend the HVAC services conducted by Haynes Mechanical Technology and Energy Solutions through the term ending December 31, 2022. In response to Commissioner James, Mr. Taylor confirmed that once the established contracts are completed, the department plans to open the services for bid. Commissioner James moved to approve said contract and agreement and authorize the Chair to sign. The motion was seconded by Commissioner Saine and it carried unanimously.

8) CONSIDER ASSIGNMENT OF SERVICE CONTRACT FROM CUSHMAN AND WAKEFIELD U.S., INC., TO FACILITIES DEPARTMENT FOR PROPERTY MANAGEMENT, AND EXTENSION OF AGREEMENT FOR COMMERCIAL CLEANING SERVICES AND AUTHORIZE CHAIR TO SIGN – COMMERCIAL CLEANING SYSTEMS: Similar to the previous two items, Mr. Taylor stated this will assign the property management services from Cushman and Wakefield U.S., Inc., to the Facilities Department, and reassign and extend the custodial services conducted by Commercial Cleaning Systems through the term ending December 31, 2022, with the intent to open the services for bid once the agreement is no longer in effect. Commissioner James moved to approve said contract and agreement and authorize the Chair to sign. The motion was seconded by Commissioner Saine and it carried unanimously.

9) CONSIDER SUBRECIPIENT AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND AUTHORIZE CHAIR TO SIGN – CITY OF EVANS: Don Sandoval, CDBG Manager, stated this is the third and final agreement to create storm drains, sidewalks, and curbs/gutters for the Idaho Street Improvements Project in the City of Evans. Commissioner Saine moved to approve said agreement and authorize the Chair to sign. Seconded by Commissioner James, the motion carried unanimously.

10) CONSIDER EXTENSION OF TEMPORARY CLOSURE OF CR 13 BETWEEN CRS 42 AND 44: Amy Mutchie, Department of Public Works, stated DCP Operating Company, LLLP, is requesting an extension through April 29, 2022, due to limited supplies and conditions of plant operations for asphalt production. She expanded Gerrard Excavating, Inc., is still working diligently to complete groundwork preparations for the road construction. In response to Chair Moreno, Ms. Mutchie explained what a shoofly is and its' purpose. Patrick Groom, Attorney Representative for DCP Operating Company, LLLP, expressed there are certain temperature thresholds and supply demands of the asphalt companies, which further leads to the project delays. Commissioner Freeman moved to approve said extension. The motion was seconded by Commissioner James and it carried unanimously.

11) CONSIDER CONTRACT ID #5472 CHANGE ORDER TO AGREEMENT FOR BRIDGE 54/13A REPLACEMENT PROJECT (BID #B1900113) AND AUTHORIZE CHAIR TO SIGN – J-U-B ENGINEERS, INC.: Michael Bedell, Department of Public Works, stated the original design contract was for the total amount of \$502,772.00, and J-U-B Engineers, Inc., is requesting a Change Order increase of \$65,384.00 for the Bridge 54/13A Replacement Project. Mr. Bedell explained two different property owners purchased land previously owned by a single property owner and they have expressed plans to develop a commercial facility to the north and a gravel mining site to the south; therefore, a change in design has become necessary. Commissioner Saine posed the question of what the County's burden is for project financing in light of the changes being initiated by plans outside of the County's purview. Bruce Barker, County Attorney, stated why the burden is upon the County for the design changes in relation to the acquisition of future easements and rights-of-way. Elizabeth Relford, Deputy Director of the Department of Public Works, explained the acquisition process with the landowners for right-of-way and further stated the County has not yet entered into a formal agreement with either property owner. In response to Chair Moreno, Ms. Relford and Mr. Bedell agreed to a continuance to further address the questions of the Board. Commissioner James moved to continue said change order to December 29, 2021, at 9:00 a.m. The motion was seconded by Commissioner Freeman and it carried unanimously.

12) CONSIDER CONTRACT ID #5477 AGREEMENT FOR RELOCATION OF ELECTRICAL TRANSMISSION LINE FOR CRS 66 AND 41 INTERSECTION IMPROVEMENT PROJECT AND AUTHORIZE CHAIR TO SIGN – PUBLIC SERVICE COMPANY OF COLORADO: Mr. Kimmi stated the agreement is for the relocation of a transmission line along County Roads (CR) 66 and 41. Mr. Kimmi further stated a portion of the transmission line is in County right-of-way and another portion of the line is in an easement along CR 66 that is to be purchased for the total amount of \$628,888.00. He explained Public Service Company of Colorado, aka Xcel Energy, will be responsible for CR 41 right-of-way for the total amount of \$593,000.00. Commissioner James moved to approve said agreement and authorize the Chair to sign. The motion was seconded by Commissioner Saine and it carried unanimously.

RESOLUTIONS AND ORDINANCES: The resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board.

There being no further business, this meeting was adjourned at 9:48 a.m.

BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: _____
Deputy Clerk to the Board

Steve Moreno, Chair

Scott K. James, Pro-Tem

EXCUSED

Perry L. Buck

Mike Freeman

Lori Saine