

# RECORD OF PROCEEDINGS

## MINUTES

### BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO MONDAY, MARCH 13, 2023

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, March 13, 2023, at the hour of 9:00 a.m.

**ROLL CALL:** The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Mike Freeman, Chair  
Commissioner Perry L. Buck, Pro-Tem  
Commissioner Scott K. James  
Commissioner Kevin D. Ross  
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker  
Acting Clerk to the Board, Houston Aragon  
Chief Financial Officer, Cheryl Pattelli

**MINUTES:** Commissioner Buck moved to approve the Minutes of the Board of County Commissioners meeting of February 27, 2023, as printed. Commissioner James seconded the motion, and it carried unanimously.

**AMENDMENTS TO AGENDA:** There were no amendments to the agenda.

**CONSENT AGENDA:** Commissioner Ross moved to approve the Consent Agenda, as printed. Commissioner James seconded the motion, and it carried unanimously.

**COMMISSIONER COORDINATOR REPORTS:** Commissioner Ross reported he attended the quarterly meeting for the Highway 85 Coalition, with conversations briefly regarding Planning and Environmental Linkages Study (PELS) and concerning the update to their Access Control Plan (ACP), which has not been updated since 1999. He further explained community input will impact how U.S. Highway 85 will be built out for future use, including realistic expectations on how to accommodate the anticipated growth.

#### **WARRANTS:**

1) GENERAL WARRANTS – MARCH 10, 2023: Commissioner Ross moved to approve the General Warrants, as printed. Commissioner Buck seconded the motion, and it carried unanimously.

2) COMMISSIONER WARRANTS (PERRY L. BUCK) – MARCH 10, 2023: Commissioner Saine moved to approve the Warrant, as printed. Commissioner James seconded the motion, and upon a roll call vote of four (4) to zero (0), the motion carried, with Commissioner Buck recused.

3) COMMISSIONER WARRANTS (LORI SAINÉ) – MARCH 10, 2023: Commissioner Ross moved to approve the Warrant, as printed. Commissioner James seconded the motion, and upon a roll call vote of four (4) to zero (0), the motion carried, with Commissioner Saine recused.

**BIDS:**

1) APPROVE BID #B2300054, NORTHERN COLORADO REGIONAL FORENSIC LABORATORY HEATING, VENTILATION, AND COOLING (HVAC) EXHAUST SYSTEM UPGRADE – FACILITIES DEPARTMENT: Rose Everett, Purchasing Department, stated this is the second advertisement for this project, as there were no attendees to the mandatory pre-bid meeting the first round of advertisement. She stated staff recommends selecting the sole bidder who met specifications, Growling Bear Construction, for a total amount of \$93,367.00. Commissioner Ross moved to approve said bid. The motion was seconded by Commissioner James. In response to Commissioner James, Toby Taylor, Director of Facilities, indicated he is not sure why there was limited participation on this bid. There being no further discussion, the motion carried unanimously.

2) APPROVE BID #B2300055, FACILITIES EXPANSION DESIGN AND ENGINEERING SERVICES – FACILITIES DEPARTMENT: Ms. Everett stated staff recommends selecting the lowest bidder who met specifications, Cairn Design, LLC, for a total amount of \$79,330.00. Commissioner Ross moved to approve said bid. The motion, which was seconded by Commissioner Buck, carried unanimously.

3) APPROVE BID #B2300063, CUSTODIAL SERVICES (BUSINESS PARK) – FACILITIES DEPARTMENT: Ms. Everett stated staff recommends selecting the lowest bidder who met specifications, Obands Janitorial Company, for a total amount of \$21,560.00, per month. She further stated this one (1) year contract can be renewed annually for up to three (3) years, at the County's discretion. Commissioner James moved to approve said bid. The motion, which was seconded by Commissioner Ross, carried unanimously.

4) APPROVE BID #B2300067, BRIGGSDALE GRADER SHED, AND SAND SHED DESIGN AND ENGINEERING SERVICES – FACILITIES DEPARTMENT: Ms. Everett stated staff recommends selecting the lowest bidder who met specifications, Robert Shreve Architects and Planners, for a total amount of \$58,525.00. Commissioner Ross moved to approve said bid. The motion was seconded by Commissioner Buck, and it carried unanimously.

5) APPROVE BID #B2300056, HOT AND WARM MIX ASPHALT SUPPLY – DEPARTMENT OF PUBLIC WORKS: Ms. Everett stated staff recommends selecting the lowest bidder who met specifications, Martin Marietta Materials, Inc., for asphalt materials for the northern section of the County, for the total amount of \$6,989,263.75; and, Asphalt Specialties Company, for the total amount of \$971,500.00, for asphalt materials for the southern section of the County. Commissioner Ross moved to approve said bid, as recommended by staff. The motion, which was seconded by Commissioner James, carried unanimously.

6) PRESENT BID #B2300086, CONCRETE, WASHED ROCK, AND SQUEEGEE – DEPARTMENT OF PUBLIC WORKS: Ms. Everett stated two (2) bids were received and staff will make a recommendation on March 27, 2023.

**NEW BUSINESS:**

1) CONSIDER CONTRACT ID #6725 AGREEMENT CONCERNING USE OF SOUTHWEST SERVICE CENTER POND AND AUTHORIZE CHAIR TO SIGN – NORTHERN COLORADO MODEL BOAT CLUB, NAMBA DISTRICT 20: Toby Taylor, Director of the Facilities Department, explained the Northern Colorado Model Boat Club, NAMBA District 20, has historically used the pond at the Southwest Service Center for model boat activity each summer, and this agreement authorizes use of the pond from 7:00 a.m. to 5:00 p.m., each weekend from April 1, 2023, through October 31, 2023. Commissioner Ross moved to approve said agreement and authorize the Chair to sign. Seconded by Commissioner James, the motion carried unanimously.

2) CONSIDER RENEWAL APPLICATION FOR A BREW PUB (COUNTY) LIQUOR LICENSE, AND AUTHORIZE CHAIR TO SIGN – TAPPIST MONKS, LLC, DBA OUTWORLD BREWING: Bruce Barker, County Attorney, presented the location of this establishment and stated the renewal application has been reviewed, is complete, and there are no concerns from referral agencies. Chair Freeman confirmed the applicant was not present. Commissioner James moved to approve said renewal application and authorize the Chair to sign. The motion was seconded by Commissioner Buck, and it carried unanimously.

3) CONSIDER REVISIONS TO WELD COUNTY INVESTMENT POLICY: Cheryl Pattelli, Chief Financial Officer, stated on March 6, 2023, the Board approved the resolution concerning the Weld County Investment Policy, followed by a work session to discuss two (2) minor revisions regarding the addition of language concerning Environmental and Social Governance (ESG), which she recited for the record, and to change language from “Finance Director” to “Chief Financial Officer” (CFO). Commissioner James moved to approve the revisions to the Weld County Investment Policy. Seconded by Commissioner Ross, the motion carried unanimously.

**PUBLIC COMMENT:**

1) Edwin Grant, Greeley resident, offered his comments to the Board.

**RESOLUTIONS AND ORDINANCES:** The Resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:15 a.m.

These Minutes were approved on the 27th day of March, 2023.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

\_\_\_\_\_  
Mike Freeman, Chair

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Perry L. Buck, Pro-Tem

BY: \_\_\_\_\_  
Deputy Clerk to the Board

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Scott K. James

\_\_\_\_\_  
Kevin D. Ross

\_\_\_\_\_  
Lori Saine