

RECORD OF PROCEEDINGS

MINUTES

BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO MONDAY, APRIL 24, 2023

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, April 24, 2023, at the hour of 9:00 a.m.

ROLL CALL: The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Mike Freeman, Chair
Commissioner Perry L. Buck, Pro-Tem
Commissioner Scott K. James
Commissioner Kevin D. Ross – EXCUSED
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker
Acting Clerk to the Board, Houston Aragon
Chief Financial Officer, Cheryl Pattelli

MINUTES: Commissioner James moved to approve the Minutes of the Board of County Commissioners meeting of April 10, 2023, as printed. Commissioner Buck seconded the motion, and it carried unanimously.

READ ORDINANCE BY AUDIO: Commissioner James moved to read Code Ordinance #2023-05 by audio. The motion was seconded by Commissioner Saine and it carried unanimously.

AMENDMENTS TO AGENDA: There were no amendments to the agenda.

CONSENT AGENDA: Commissioner Saine moved to approve the Consent Agenda, as printed. Commissioner Buck seconded the motion, and it carried unanimously.

COMMISSIONER COORDINATOR REPORTS: Commissioner Buck reported she attended the annual 4H dinner to celebrate the participants and their bright futures.

WARRANTS:

1) GENERAL WARRANTS – APRIL 21, 2023: Commissioner James moved to approve the General Warrants, as printed. Commissioner Buck seconded the motion, and it carried unanimously.

BIDS:

1) APPROVE BID #B2300089, WELD COUNTY JAIL BOOKING AREA RENOVATION DESIGN AND ENGINEERING SERVICES – FACILITIES DEPARTMENT: Carolyn Geisert, Purchasing Department, reviewed the Request for Proposal (RFP) criteria for the record, and stated staff recommends selecting the lowest bidder who met specifications, Robert Shreve Architects and Planners, for a total amount of \$56,250.00. In response to Commissioner James, Curtis Naibauer, Facilities Department, indicated the highest bid is from a large firm and agreed their bid is significantly higher and is not competitive.

Commissioner James moved to approve said bid. The motion was seconded by Commissioner Buck, and it carried unanimously.

2) APPROVE BID #B2300092, ISLAND GROVE BUILDING CONCEPTUAL DESIGN AND BUDGETING SERVICES – FACILITIES DEPARTMENT: Ms. Geisert reviewed the RFP criteria for the record, and stated staff recommends selecting the lowest bidder who met specifications, G2G Architecture, Inc., for a total amount of \$29,550.00. She clarified if additional design services are needed, they will be negotiated using the labor rates in the bid scope submission. Commissioner James moved to approve said bid. The motion was seconded by Commissioner Buck, and it carried unanimously.

3) PRESENT BID #B2300087, FACILITIES MASTER PLAN – FACILITIES DEPARTMENT: Ms. Geisert stated three (3) bids were received and staff will make a recommendation on May 22, 2023. She explained the original approval date of May 8, 2023, is not enough time for staff to adequately review the submissions.

NEW BUSINESS:

1) CONSIDER MEMORANDUM OF UNDERSTANDING FOR INSTALLATION OF AIR QUALITY MONITORING EQUIPMENT AT PLATTEVILLE TOWER SITE (18490 CR 38, LASALLE, COLORADO) AND AUTHORIZE CHAIR TO SIGN: Bruce Barker, County Attorney, stated this Memorandum of Understanding (MOU) is for the placement of an air quality monitor for volatile organic compounds (VOC) on the Platteville tower, although the site is technically located in LaSalle, Colorado. He explained Weld County will monitor the communications tower to verify there is no hinderance of communication activities, and they will gain access to data from the monitor in an expedited manner. Commissioner Buck moved to approve said memorandum of understanding and authorize the Chair to sign. The motion was seconded by Commissioner James, and it carried unanimously.

2) CONSIDER EMERGENCY TEMPORARY CLOSURE OF CR 43 BETWEEN CRS 42 AND 44: Amy Mutchie, Department of Public Works, stated this closure began on April 11, 2023, on an emergency basis, and will go through November 17, 2023, for the replacement of a collapsing irrigation culvert. She explained the longer closure is due to this culvert being a custom order as it is diagonal, larger than normal (90-inch) and the ditch company has already turned on the water for the agricultural needs for the growing season. She stated the detour route is gravel, and magnesium chloride will be used as needed for dust control. In response to Chair Freeman, Curtis Hall, Director of the Department of Public Works, reiterated the department has been in communication with the ditch company who has turned on water for the season, which is what identified the collapsing of the culvert. He stated they do not anticipate a time to turn off the water to the ditch to be able to repair this culvert until after the harvest season. Commissioner James moved to approve said temporary closure on an emergency basis. The motion was seconded by Commissioner Buck, and it carried unanimously.

3) CONSIDER TEMPORARY CLOSURE OF CR 81 BETWEEN CR 10 AND SH 52: Ms. Mutchie stated this closure will begin on May 2, 2023, and go through May 5, 2023, for the replacement and upgrade of a drainage culvert. She stated one (1) mile of the detour route is gravel, and water will be used as needed for dust control. Commissioner Buck moved to approve said temporary closure. The motion was seconded by Commissioner James, and it carried unanimously.

4) CONSIDER CONTRACT ID #6845 INTERGOVERNMENTAL AGREEMENT FOR ROADWAY IMPROVEMENTS ON TWO RIVERS PARKWAY AND AUTHORIZE CHAIR TO SIGN – CITY OF EVANS: Josh Holbrook, Department of Public Works, stated the City of Evans has jurisdiction of an approximate half (1/2) mile south of County Road (CR) 37 on Two Rivers Parkway, and explained the County is assisting through negotiations to allow a two (2)-inch overlay, in exchange for the City of Evans to reimburse the County in the amount of \$75,000.00, once the project has been completed. Commissioner Buck moved to approve said agreement and authorize the Chair to sign. Seconded by Commissioner James, the motion carried unanimously.

5) CONSIDER 2023 ALLOCATIONS OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR VARIOUS PROJECTS: Elizabeth Relford, CDBG Program Manager, stated the CDBG Advisory Committee met on April 5, 2023, for the 2023 Urban County allocation funding recommendations. She stated \$1,177,685.00 has been received by the Weld County CDBG Program, where 20% of those funds are used for administrative costs totaling \$235,537.00, which leaves \$942,148.00 in funding in conjunction with unused funding from 2022, in the amount of \$38,456.00, brings this year to a total fund amount of \$980,604.00. She reviewed the recommendations for the allocation of funds, in addition to three (3) wait-listed projects that will be brought back in the June/July time frame for future allocations. Commissioner James moved to approve said allocations. The motion was seconded by Commissioner Buck, and it carried unanimously.

6) CONSIDER CONTRACT ID #6826 DECLARING THE INTENT OF WELD COUNTY, COLORADO, TO ISSUE PRIVATE ACTIVITY BONDS IN CONNECTION WITH FINANCING RESIDENTIAL FACILITIES FOR LOW- AND MIDDLE-INCOME FAMILIES OR PERSONS, PURSUANT TO THE COLORADO PRIVATE ACTIVITY BOND CEILING ALLOCATION ACT, AND AUTHORIZE CHAIR TO SIGN ALL NECESSARY DOCUMENTS: Cheryl Pattelli, Chief Financial Officer, stated this is Weld County's declaration of intent to issue private activity bonds for the 2023 Bond Cap allocation of approximately \$7.9 Million, along with a notification of allocation to the Colorado Department of Local Affairs (DOLA). Commissioner James moved to approve said declaration of intent and authorize the Chair to sign all necessary documents. Commissioner Buck seconded the motion, and it carried unanimously.

7) CONSIDER CONTRACT ID #6863 APPLICATION FOR ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROGRAM AND AUTHORIZE CHAIR TO SIGN ELECTRONICALLY, AND AUTHORIZE DEPARTMENT OF FINANCE ADMINISTRATION TO SUBMIT ELECTRONICALLY: Ms. Pattelli stated this is the pre-application for the Energy Efficiency and Conservation Block Grant Program in the amount of \$231,790.00, in which the Department of Finance Administration will work with the Facilities Department to determine specific projects that will be applied for under this grant, with the application due in January 2024. Commissioner Buck moved to approve said application and authorize the Chair to sign electronically, and Cheryl Pattelli, Chief Financial Officer, to submit electronically. The motion was seconded by Commissioner James, and it carried unanimously.

PLANNING:

1) FIRST READING OF CODE ORDINANCE #2023-05, IN THE MATTER OF REPEALING AND REENACTING, WITH AMENDMENTS, CHAPTER 19 COORDINATED PLANNING AGREEMENTS, OF THE WELD COUNTY CODE (*TOWN OF GILCREST*): Tom Parko, Director of the Department of Planning Services, detailed the proposed changes to Chapter 19 of the Weld County Code, regarding the Coordinated Planning Agreement (CPA) for the Town of Gilcrest. He stated after discussion with the administrator for the Town of Gilcrest, this will replace the old and outdated CPA, and is now consistent with other municipal CPA's. No public testimony was offered concerning this matter. Commissioner Saine commended staff and moved to approve Code Ordinance #2023-05 on First Reading. The motion was seconded by Commissioner Buck, and it carried unanimously.

PUBLIC COMMENT: There was no public comment.

RESOLUTIONS AND ORDINANCES: The Resolutions were presented and signed as listed on the Consent Agenda. Code Ordinance #2023-05 was approved on First Reading.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:21 a.m.

These Minutes were approved on the 8th day of May, 2023.

BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: _____
Deputy Clerk to the Board

Mike Freeman, Chair

Perry L. Buck, Pro-Tem

Scott K. James

EXCUSED
Kevin D. Ross

Lori Saine