

RECORD OF PROCEEDINGS

MINUTES

BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO WEDNESDAY, JULY 5, 2023

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, July 5, 2023, at the hour of 9:00 a.m.

ROLL CALL: The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Mike Freeman, Chair – EXCUSED
Commissioner Perry L. Buck, Pro-Tem
Commissioner Scott K. James
Commissioner Kevin D. Ross – EXCUSED
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker
Acting Clerk to the Board, Houston Aragon
Chief Financial Officer, Cheryl Pattelli

MINUTES: Commissioner Saine requested to move approval of the Minutes for June 19, and 21, 2023, to the end of new business to allow additional time for review, and the Board agreed.

CERTIFICATION OF HEARINGS: Commissioner James moved to continue the Certification of Hearings conducted on June 19, 2023, as follows: 1) Service Plan for First Five Years Early Childhood Development Service District – Early Childhood Alliance Stakeholders, to July 10, 2023, at 9:00 a.m., per staff's request. Commissioner Saine seconded the motion, which carried unanimously.

AMENDMENTS TO AGENDA: There were no amendments to the agenda.

CONSENT AGENDA: Chair Pro-Tem Buck called for public input regarding: Partial Vacation, VAC23-0026, of Two-Lot Recorded Exemption, RECX19-0110, for Removal of Lot B – Michael Coan; however, there was no public testimony concerning this matter. Commissioner James moved to approve the Consent Agenda, as printed. Commissioner Saine seconded the motion, and it carried unanimously.

WARRANTS:

1) GENERAL WARRANTS – JUNE 30, 2023: Commissioner Saine moved to approve the General Warrants, as printed. Commissioner James seconded the motion, and it carried unanimously.

BIDS:

1) APPROVE BID #B2300126, JAIL R POD SKYLIGHT REPLACEMENT – FACILITIES DEPARTMENT: Carolyn Geisert, Purchasing Department, stated staff recommends selecting the lowest bidder who met specifications, Growling Bear Company, Inc., for a total amount of \$68,525.00. Commissioner James moved to approve said bid. The motion was seconded by Commissioner Saine, and it carried unanimously.

2) APPROVE BID #B2300129, BUSINESS PARK FLOORING MAINTENANCE – FACILITIES DEPARTMENT: Ms. Geisert stated staff recommends selecting the lowest bidder who met specifications, Metro Maintenance, for a total amount of \$159,408.00, annually with three (3) additional renewal years to include a three percent (3%) escalation in cost per annual renewal. Commissioner Saine moved to approve said bid. The motion was seconded by Commissioner James, and it carried unanimously.

3) APPROVE BID #B2300134, 2023 STEEL BID FOR CORRUGATED METAL PIPE – DEPARTMENT OF PUBLIC WORKS: Rose Everett, Purchasing Department, stated staff recommends selecting the lowest bidder who met specifications, DBE Manufacturing, and further stated materials have been purchased from this vendor in the past with satisfactory results. Commissioner James moved to approve said bid. The motion was seconded by Commissioner Saine, and it carried unanimously.

4) APPROVE BID #B2300135, 2023 STEEL BID FOR FENCING AND MISCELLANEOUS STEEL – DEPARTMENT OF PUBLIC WORKS: Ms. Everett stated staff recommends selecting the sole bidder who met specifications, DBE Manufacturing, and further stated materials have been purchased from this vendor in the past with satisfactory results, but clarified this bid does not include sheet piling or steel bridge decking. Commissioner Saine moved to approve said bid. The motion was seconded by Commissioner James, and it carried unanimously.

NEW BUSINESS:

1) CONSIDER APPLICATION FOR 2024 VICTIM ASSISTANCE AND LAW ENFORCEMENT (VALE) GRANT FOR VICTIM WITNESS ASSISTANCE UNIT AND AUTHORIZE CHAIR PRO-TEM TO SIGN: Michael Rourke, 19th Judicial District Attorney, alongside Karol Patch and Ermelinda Archibeque, District Attorney's Office, stated this is the third largest grant source for the Victim Witness Unit, and is requesting an increased amount of \$14,200.00, with the intention to offset decreases of other funding streams, there is no County match needed for this application. Commissioner Saine moved to approve said application and authorize the Chair Pro-Tem to sign. The motion was seconded by Commissioner James, and it carried unanimously.

2) CONSIDER CONTRACT ID #7157 APPLICATION FOR 2024 VICTIM ASSISTANCE AND LAW ENFORCEMENT (VALE) GRANT FOR LAW ENFORCEMENT VICTIM SERVICES UNIT AND AUTHORIZE CHAIR PRO-TEM TO SIGN: Sonja Kohlgraf, Sheriff's Office, stated this application is in the amount of \$39,930.00, and if awarded, this will be used to fund a portion of one (1) full-time equivalent (FTE), covering approximately 43% of salary costs. She further stated the Sheriff's Office has two (2) victim advocates funded through VALE and Victims of Crime Act (VOCA) grants. Commissioner James moved to approve said application and authorize the Chair Pro-Tem to sign. Seconded by Commissioner Saine, the motion carried unanimously.

3) CONSIDER CONTRACT ID #7108 AGREEMENT FOR FOSTER CARE RESPITE SERVICES AND AUTHORIZE CHAIR PRO-TEM TO SIGN – JOHNATHON AND RUBYANN MARKWORTH: Tami Grant, Deputy Director of the Department of Human Services, stated this agreement is for a new foster care respite services home located in Greeley, Colorado, from July 1, 2023, through June 30, 2024. Commissioner Saine moved to approve said agreement and authorize the Chair Pro-Tem to sign. The motion, which was seconded by Commissioner James, carried unanimously.

4) CONSIDER CONTRACT ID #7158 AGREEMENT FOR FOSTER CARE RESPITE SERVICES AND AUTHORIZE CHAIR PRO-TEM TO SIGN – MICHAEL AND KRISTI JAUKEN: Ms. Grant stated this agreement is for a new foster care respite services home located in Windsor, Colorado, from July 1, 2023, through June 30, 2024. Commissioner Saine moved to approve said agreement and authorize the Chair Pro-Tem to sign. The motion, which was seconded by Commissioner James, carried unanimously.

5) CONSIDER CONTRACT ID #7159 ACCEPTANCE OF PURCHASE ORDER FUNDS FOR HOUSING NAVIGATOR PROGRAM AND AUTHORIZE DEPARTMENT OF HUMAN SERVICES TO DISBURSE FUNDS: Ms. Grant stated this funding will allow for the establishment of an intensive navigator position in the Department of Human Services, with one (1) year funding in the total amount of \$120,000.00, for this specialized program to run through June 30, 2024. Commissioner James moved to approve said purchase order and authorize the Department of Human Services to disburse said funds. The motion was seconded by Commissioner Saine, and it carried unanimously.

6) CONSIDER CONTRACT ID #7162 ACCEPTANCE OF PURCHASE ORDER FUNDS FOR CONSTRUCTION OF NEW HILL N PARK SENIOR CENTER AND AUTHORIZE DEPARTMENT OF HUMAN SERVICES TO DISBURSE FUNDS: Ms. Grant stated these funds were awarded last year, but due to delays in construction supplies the project was pushed out until now. She thanked Tom Parko, Director of the Department of Planning Services, for his role in the permitting process, and stated the Board approved the expenditure of these funds on June 21, 2023, with a resolution approving a Memorandum of Understanding with the Greeley Habitat for Humanity. Ms. Grant stated these funds, in the amount of \$877,700.00, will allow for the partnership between Greeley Habitat for Humanity and Roche Construction, to build the new Hill N Park Senior Center. She stated the tentative groundbreaking date for this project is August 1, 2023. Commissioner Saine moved to approve said purchase order funds and authorize the Department of Human Services to disburse said funds. The motion was seconded by Commissioner James, and it carried unanimously.

7) CONSIDER RENTAL CONTRACT FOR PIPE AND DRAPE BACKDROPS FOR 4-H AND BETTER LIVING SHOW EXHIBITS AT 2023 WELD COUNTY FAIR AND AUTHORIZE CHAIR PRO-TEM TO SIGN ELECTRONICALLY – FLEXX PRODUCTIONS, LLC: Hannah Swanbom, Director of the CSU Extension Office of Weld County, presented the rental contract needed to display 4H exhibits. Commissioner Saine moved to approve said contract and authorize the Chair Pro-Tem to sign electronically. The motion was seconded by Commissioner James, and it carried unanimously.

8) CONSIDER ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR BRIGIT'S VILLAGE PROJECT – TOWN OF FREDERICK: Elizabeth Relford, CDBG Project Manager, recalled a previous Resolution for this project indicated on the 2023 CDBG Fund Allocation, and staff is now requesting the Board's approval for the allocation of the remaining funds, in the amount of \$275,000.00, for the Bridgit's Village Project located in Frederick, Colorado. She stated the Community Development Block Grant Advisory Committee unanimously approved the allocation of funds at their meeting held on June 7, 2023, as the Town of Frederick has secured their Colorado Housing and Finance Authority (CHFA) funding. Commissioner James moved to approve said allocation of funds. The motion was seconded by Commissioner Saine, and it carried unanimously.

9) CONSIDER EMERGENCY TEMPORARY CLOSURE OF F ST, BETWEEN 35TH AVE AND 59TH AVE: Amy Mutchie, Department of Public Works, stated this closure began on June 27, 2023, and will go through July 28, 2023, due to an undetermined chemical spill that has deteriorated the asphalt and requires a new mill and overlay. Commissioner James moved to approve said temporary closure on an emergency basis. The motion was seconded by Commissioner Saine, and it carried unanimously.

10) CONSIDER EMERGENCY TEMPORARY CLOSURE OF CR 50, BETWEEN CRS 53 AND 55: Ms. Mutchie stated this closure will begin July 5, 2023, and go through July 14, 2023, for the replacement of an irrigation culvert at the request of the landowner, whose farm depends on the water source since the rain has blocked their other source of water. Commissioner James moved to approve said temporary closure on an emergency basis. The motion was seconded by Commissioner Saine, and it carried unanimously.

11) CONSIDER EXTENSION OF TEMPORARY CLOSURE OF CR 82, BETWEEN CR 51 AND SH 14: Ms. Mutchie requested an extension to the temporary closure of County Road (CR) 82, between CR 51 and State Highway (SH) 14 for an additional three (3) weeks, through August 11, 2023, due to inclement weather delays and reallocating products to emergency closures. Commissioner Saine moved to approve said extension of temporary closure. The motion was seconded by Commissioner James, and it carried unanimously.

12) CONSIDER CONTRACT ID #7160 TAX INCENTIVE AGREEMENT PURSUANT TO C.R.S. §30-11-123, AND AUTHORIZE CHAIR PRO-TEM TO SIGN – ARIXCEL, INC., DBA AQUA-HOT HEATING SYSTEMS, LLC: Cheryl Pattelli, Chief Financial Officer, stated staff received a request to utilize the County's Personal Property Tax Rebate Program. She further stated Aqua-Hot Heating Systems, LLC, is a manufacturer of hydroponic heating solutions for mobile homes and travel trailers and is located in Frederick, Colorado. Ms. Pattelli explained the company will be remaining in the Town of Frederick, but will expand their business to a new location, due to space constraints, for a cost of expansion estimated at \$7.5 million, of which \$1.3 million is new equipment. She expressed the company intends to employ 50 new full-time employees as part of the expansion within two (2) years, with an estimated annual income of \$75,290.00, and will strive for 50% of their employees to reside in Weld County within seven (7) years, from their 37% currently. Ms. Pattelli stated, based on the estimated cost of expansion, the County's rebate over the span of ten (10) years will be \$15,279.00. Commissioner Saine moved to approve said agreement and authorize the Chair Pro-Tem to sign. The motion was seconded by Commissioner James, and it carried unanimously.

13) CONSIDER CONTRACT ID #7161 TAX INCENTIVE AGREEMENT PURSUANT TO C.R.S. §30-11-123, AND AUTHORIZE CHAIR PRO-TEM TO SIGN – K2D, INC., DBA COLORADO PREMIUM FOODS: Ms. Pattelli stated staff received a request to utilize the County's Personal Property Tax Rebate Program. She further stated Colorado Premium Foods is a meat processing and packaging company currently located in Greeley, Colorado. Ms. Pattelli explained the company will be remaining in the City of Greeley, but will expanding their business to a new location, due to space constraints, for a cost of expansion estimated at \$20 million, of which \$9 million is new equipment. She expressed the company intends to employ 100 new full-time employees during Phase 1, and an additional 150 new full-time employees during Phase 2, with an estimated annual income of \$65,000.00, and the company estimates 99% of their employees will reside in Weld County. Ms. Pattelli stated, based on the estimated cost of expansion, the County's rebate over the span of ten (10) years will be \$105,777.00. Commissioner James moved to approve said agreement and authorize the Chair Pro-Tem to sign. The motion was seconded by Commissioner Saine, and it carried unanimously.

MINUTES: Commissioner Saine moved to approve the Minutes of the Board of County Commissioners meetings of June 19, and 21, 2023, as printed. Commissioner James seconded the motion, and it carried unanimously.

PUBLIC COMMENT:

1) Edwin Grant, Greeley resident, offered his comments to the Board.

RESOLUTIONS AND ORDINANCES: The Resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:24 a.m.

These Minutes were approved on the 19th day of July, 2023.

BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO

ATTEST:

EXCUSED

Mike Freeman, Chair

Weld County Clerk to the Board

Perry L. Buck, Pro-Tem

BY:

Deputy Clerk to the Board

Scott K. James

EXCUSED

Kevin D. Ross

Lori Saine