

# RECORD OF PROCEEDINGS

## MINUTES

### BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO MONDAY, SEPTEMBER 18, 2023

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, September 18, 2023, at the hour of 9:00 a.m.

**ROLL CALL:** The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Mike Freeman, Chair  
Commissioner Perry L. Buck, Pro-Tem  
Commissioner Scott K. James  
Commissioner Kevin D. Ross  
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker  
Acting Clerk to the Board, Houston Aragon  
Chief Financial Officer, Cheryl Pattelli

**MINUTES:** There being no corrections to the Minutes of the Board of County Commissioners meeting of August 30, 2023, as printed, Commissioner Ross moved to approve. Commissioner Buck seconded the motion and it carried unanimously.

**AMENDMENTS TO AGENDA:** Chair Freeman indicated a request to add Contract ID #7372 under New Business as item number five (#5). Commissioner Ross moved to approve said addition to the agenda. The motion was seconded by Commissioner Buck, and it carried unanimously. Commissioner Ross moved to approve said agenda, as amended. The motion was seconded by Commissioner Buck, and it carried unanimously.

**CONSENT AGENDA:** Commissioner Ross moved to approve the Consent Agenda, as printed. Commissioner James seconded the motion and it carried unanimously.

#### **PROCLAMATIONS:**

1) NATIONAL FORENSIC SCIENCE WEEK – SEPTEMBER 17-23, 2023: Chair Freeman read the proclamation for the record. Daren Ford, Director of the Northern Colorado Regional Forensic Laboratory, thanked the Board for their support and recognized the team of staff present for their diligent work every day to bring justice for victims and their families. Each Commissioner, in turn, expressed their gratitude for staff's patience, perseverance, and fortitude for their methodical and scientific processing of evidence to help law enforcement in preventing future crimes. *(Clerk's Note: The group gathered for a photo opportunity.)*

**WARRANTS:**

1) GENERAL WARRANTS – SEPTEMBER 12, 14, AND 15, 2023: Commissioner Ross moved to approve the General Warrants, as printed. Commissioner Buck seconded the motion and it carried unanimously.

**BIDS:**

1) APPROVE BID #B2300155, DESIGN SERVICES FOR AUDIO VISUAL EQUIPMENT UPGRADES AT VARIOUS BUILDINGS – FACILITIES DEPARTMENT: Carolyn Geisert, Purchasing Department, explained the low bidder, Walcom Integration, had an incomplete bid submittal; therefore, she stated staff recommends selecting the second lowest bidder who met specifications, Shen Milsom and Wilke, for a total amount of \$25,400.00. Commissioner Ross moved to approve said bid. The motion was seconded by Commissioner James, and it carried unanimously.

2) PRESENT BID #B2300133, INMATE COMMUNICATION SERVICES – SHERIFF’S OFFICE AND DEPARTMENT OF JUSTICE SERVICES: Ms. Geisert stated four (4) bids were received and staff will make a recommendation on October 2, 2023.

**NEW BUSINESS:**

1) CONSIDER CONTRACT ID #7359 AWARD LETTER FOR 2022 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) GRANT AND AUTHORIZE CONTROLLER TO SUBMIT ELECTRONICALLY: Sonja Kohlgraf, Sheriff’s Office, stated this award, in the amount of \$225,223.00, will be utilized to offset the expenses associated with the jail medical services. Commissioner Buck moved to approve said award letter and authorize the Controller to submit electronically for the acceptance of funds. The motion was seconded by Commissioner James, and it carried unanimously.

2) CONSIDER CONTRACT ID #7311 AGREEMENT FOR RELOCATION OF ELECTRIC POWER LINES FOR CRS 6 AND 13 INTERSECTION ROUNDABOUT PROJECT AND AUTHORIZE CHAIR TO SIGN – UNITED POWER, INC.: Clay Kimmi, Department of Public Works, stated this agreement will allow for the relocation of electric power lines from private easements along County Roads (CRs) 6 and 13 within the project limits for the cost of \$296,503.38. Commissioner Ross moved to approve said agreement and authorize the Chair to sign. Seconded by Commissioner Buck, the motion carried unanimously.

3) CONSIDER CONTRACT ID #7312 NON-EXCLUSIVE LICENSE AGREEMENT FOR CONSTRUCTION, MAINTENANCE, AND USE OF POWER LINES WITHIN PUBLIC ROAD RIGHT-OF-WAY FOR CRS 6 AND 13 INTERSECTION ROUNDABOUT PROJECT, AND AUTHORIZE CHAIR TO SIGN – UNITED POWER, INC.: Mr. Kimmi stated this agreement is associated to the previous business item and will allow United Power, Inc., to move power lines from a private easement to public road right-of-way, which has no immediate cost associated with it. Commissioner Ross moved to approve said agreement and authorize the Chair to sign. The motion, which was seconded by Commissioner James, carried unanimously.

4) CONSIDER SALES AGREEMENT TERMS AND CONDITIONS FOR EMERGENCY PURCHASE OF USED CONVEYOR FOR KOSKIE GRAVEL PIT AND AUTHORIZE CHAIR AND CONTROLLER TO SIGN ANY NECESSARY DOCUMENTS – WAGNER EQUIPMENT COMPANY: Rose Everett, Purchasing Department, alongside David Springer, Director of the Department of Fleet Services, explained the existing conveyor equipment was damaged due to a recent tornado and was deemed a total loss. She stated this agreement allows for the replacement of the damaged conveyor at the Koskie Gravel Pit, for a total cost of \$86,460.00, including freight shipping. Commissioner Buck moved to approve said agreement and authorize the Chair and Controller to sign any necessary documents. Commissioner Ross seconded the motion, and it carried unanimously.

5) CONSIDER CONTRACT ID #7372 RENTAL QUOTE AGREEMENT AND MANDATORY CONTRACT PROVISIONS FOR ASPHALT REMIX TRANSFER VEHICLE FOR CR 77 BETWEEN SH 14 AND CR 100 IMPROVEMENTS PROJECT, AND AUTHORIZE CHAIR TO SIGN – WAGNER EQUIPMENT COMPANY: Josh Holbrook, Department of Public Works, stated this rental agreement, in the amount of \$55,516.71, will allow for operations to continue on the CR 77 between State Highway (SH) 14 and CR 100 Improvements Project for two (2) months. He explained the benefits of having an asphalt remix transfer vehicle are as follows: 1) safety for staff by removing the ground operator; 2) saving product quality for the long-distance drive to the site, which helps the overall longevity of the road; and 3) allows for better productivity and time management when paving at 36 feet wide, rather than the typical 12 to 14 feet wide. Commissioner Ross moved to approve said rental quote agreement and contract provisions, and authorize the Chair to sign. The motion was seconded by Commissioner Buck, and it carried unanimously.

**PUBLIC COMMENT:** No public comment was offered.

**RESOLUTIONS AND ORDINANCES:** The Resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:18 a.m.

These Minutes were approved on the 2nd day of October, 2023.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: \_\_\_\_\_  
Deputy Clerk to the Board

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Mike Freeman, Chair

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Perry L. Buck, Pro-Tem

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Scott K. James

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Kevin D. Ross

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Lori Saine