

# RECORD OF PROCEEDINGS

## MINUTES

### BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO WEDNESDAY, SEPTEMBER 20, 2023

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, September 20, 2023, at the hour of 9:00 a.m.

**ROLL CALL:** The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Mike Freeman, Chair  
Commissioner Perry L. Buck, Pro-Tem  
Commissioner Scott K. James  
Commissioner Kevin D. Ross  
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker  
Acting Clerk to the Board, Houston Aragon  
Chief Financial Officer, Cheryl Pattelli

**MINUTES:** There being no corrections to the Minutes of the Board of County Commissioners meeting of September 6, 2023, as printed, Commissioner Buck moved to approve. Commissioner James seconded the motion and it carried unanimously.

**CERTIFICATION OF HEARINGS:** Commissioner Saine moved to approve the Certification of Hearings conducted on September 6, 2023, as follows: 1) LEP23-0001 – Jim and Kirsten Humphrey, c/o American Cancer Society, and 2) USR22-0018 – Loveland Ready-Mix Concrete, Inc. Commissioner Buck seconded the motion, which carried unanimously.

**AMENDMENTS TO AGENDA:** There were no amendments to the agenda.

**CONSENT AGENDA:** Commissioner James moved to approve the Consent Agenda, as printed. Commissioner Ross seconded the motion and it carried unanimously.

#### **PRESENTATIONS:**

1) GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) TRIPLE CROWN AWARD – DEPARTMENTS OF FINANCE ADMINISTRATION, ACCOUNTING, AND PUBLIC INFORMATION OFFICE: Cheryl Pattelli, Chief Financial Officer, gave a brief overview of the Government Finance Officers Association (GFOA) Triple Crown Award, which is recognition of Weld County's Budget, Audit, and Popular Annual Financial Report (PAFR). She indicated this is the first time the County has received this award since the County just started participating in the PAFR, which is a summary of the audit report. Ms. Pattelli also thanked Shaley Dehner, Public Information Office, for her efforts concerning the PAFR and recognized Jennifer Oftelie, Budget Manager, for her contributions regarding the budget for Weld County. Chris D'Ovidio, Controller, expressed his appreciation for the Board's support in supporting the Accounting Staff to do their jobs effectively, and recognized those who represent the Accounting

Department at satellite business offices. In addition, Mr. D'Ovidio introduced those present for the record. The Commissioners, in turn, expressed their appreciation for Weld County's fiscal responsibility, and stated the 'Devil is in the Details' and reconciling accounts to the penny is no small feat. They stated the first Triple Crown Award in the County's history speaks highly to the incredible jobs done, by staff who keep the gears moving with stability. They further acknowledged the evidence of the strong fiscal foundation that was secured by Don Warden, former Director of Finance and Administration. *(Clerk's Note: The group gathered for a photo opportunity.)*

**WARRANTS:**

1) GENERAL WARRANTS – SEPTEMBER 19, 2023: Commissioner Buck moved to approve the General Warrants, as printed. Commissioner Ross seconded the motion and it carried unanimously.

**BIDS:**

1) APPROVE BID #B2300077, CORONER CASE MANAGEMENT SOFTWARE SOLUTION – DEPARTMENT OF INFORMATION TECHNOLOGY: Ryan Rose, Director of the Department of Information Technology, stated staff recommends selecting the lowest bidder who met specifications, VertiQ Software, LLC, for a total amount of \$96,760.00, with \$16,200.00 in annual maintenance cost after the first-year implementation. In response to Commissioner Saine, Mr. Rose explained the overall functionality, data migration, and security authentication and verification for the sensitive information of the Coroner's Office is the primary difference for the VertiQ Software, LLC, that has been recommended for approval. Commissioner Buck moved to approve said bid. The motion was seconded by Commissioner Ross, and it carried unanimously.

2) APPROVE BID #B2300170, DELL STORAGE – DEPARTMENT OF INFORMATION TECHNOLOGY: Mr. Rose reviewed the bid responses and stated the first two (2) low bidders only submitted a quantity of one (1) and not two (2), as requested, thus the total amounts would have been higher than staff's recommendation to select Lewan Technologies, who met specifications, for a total amount of \$344,562.00. He indicated this amount was budgeted as part of the 2023 Capital Improvements Plan (CIP). Commissioner Ross moved to approve said bid, which was seconded by Commissioner Buck. In response to Commissioner Saine, Mr. Rose reiterated the stated explanation for the recommendation. There being no further discussion, the motion carried unanimously.

3) APPROVE BID #B2300171, CISCO ROOM KIT MAINTENANCE FOR VIDEO ARRAIGNMENT – DEPARTMENT OF INFORMATION TECHNOLOGY: Mr. Rose stated two (2) bids were received and introduced Zivaro, Inc., as the low bidder selected by staff, and confirmed they met all specifications, with said bid amounting to \$28,677.71. Commissioner Ross moved to approve said bid. The motion was seconded by Commissioner Buck, and it carried unanimously.

4) APPROVE BID #B2300156, JAIL SEWAGE GRINDER PUMP ELECTRICAL AND SITE UPGRADE – FACILITIES DEPARTMENT: Carolyn Geisert, Purchasing Department, stated staff recommends selecting the lowest bidder who met specifications, Top Notch Plumbing, LLC, for a total amount of \$560,905.00. Commissioner Ross moved to approve said bid. The motion was seconded by Commissioner James, and it carried unanimously.

5) PRESENT BID #B2300169, FACILITIES BUILDING ADDITION AND REMODEL – FACILITIES DEPARTMENT: Ms. Geisert stated eight (8) bids were received and staff will make a recommendation on October 4, 2023.

**NEW BUSINESS:**

1) CONSIDER CONTRACT ID #7356 REVISED EXECUTIVE SUMMARY AND CONTRACT APPROVAL FOR MEMORANDUM OF UNDERSTANDING FOR SERVICE DELIVERY AGREEMENTS PURSUANT TO WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), AUTHORIZE CHAIR TO SIGN AND SUBMIT ELECTRONICALLY, AND RESCIND RESOLUTION #2023-2335, DATED AUGUST 9, 2023: Tami Grant, Deputy Director of the Department of Human Services, stated this revised memorandum of understanding is to re-establish roles and responsibilities for implementation of provisions for the Workforce Innovation and Opportunity Act (WIOA) with the Colorado Department of Labor and Employment, Division of Unemployment Insurance (DUI). Commissioner Buck moved to approve said revised memorandum of understanding, authorize the Chair to sign, and rescind Resolution #2023-2335, dated August 9, 2023. Seconded by Commissioner James, and it carried unanimously.

2) CONSIDER CONTRACT ID #7368 INDIVIDUAL PROVIDER CONTRACT FOR PURCHASE OF FOSTER CARE SERVICES IN A FOSTER CARE HOME AND AUTHORIZE CHAIR TO SIGN – LOGAN WIDICK AND CHARITY RAY: Ms. Grant stated this is a new certified foster care home located in Eaton, Colorado, with a term from September 20, 2023, through September 19, 2024. Commissioner Ross moved to approve said contract and authorize the Chair to sign. The motion was seconded by Commissioner Buck, the motion carried unanimously.

3) CONSIDER CONTRACT ID #7305 GROUP MASTER APPLICATION AND THIRD-PARTY DATA SHARING AUTHORIZATION FORM FOR 2024 EMPLOYEE BENEFIT PLAN AND AUTHORIZE CHAIR TO SIGN ELECTRONICALLY – CONTINENTAL AMERICAN INSURANCE COMPANY, DBA AFLAC: Staci Datterri-Frey, Department of Human Resources, stated this is an enhancement and update to the Aflac policies that coordinate with the WorkDay (Enterprise Resource Planning [ERP]) Solution. Commissioner Ross moved to approve said application and form, and authorize the Chair to sign electronically. The motion, which was seconded by Commissioner Buck, carried unanimously.

4) CONSIDER DIRECTING CLERK TO THE BOARD TO HAVE PUBLISHED EMERGENCY ORDINANCE NO. 259- A SUPPLEMENTAL APPROPRIATION FOR 2023: Jennifer Oftelie, Budget Manager, stated staff is requesting the Board to direct the Clerk to the Board to publish notice of the Emergency Supplemental Appropriation Ordinance that will be presented for approval on October 4, 2023. The motion to approve said Resolution was made by Commissioner James, seconded by Commissioner Ross, and it carried unanimously.

**PUBLIC COMMENT:**

1) Steve Teets, Greeley resident, offered his comments to the Board.

**RESOLUTIONS AND ORDINANCES:** The Resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:23 a.m.

These Minutes were approved on the 4th day of October, 2023.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: \_\_\_\_\_  
Deputy Clerk to the Board

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Mike Freeman, Chair

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Perry L. Buck, Pro-Tem

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Scott K. James

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Kevin D. Ross

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Lori Saine