

RECORD OF PROCEEDINGS

MINUTES

BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO MONDAY, NOVEMBER 6, 2023

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, Monday, November 6, 2023, at the hour of 9:00 a.m.

ROLL CALL: The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Mike Freeman, Chair – EXCUSED
Commissioner Perry L. Buck, Pro-Tem
Commissioner Scott K. James
Commissioner Kevin D. Ross
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker
Acting Clerk to the Board, Houston Aragon
Chief Financial Officer, Cheryl Pattelli

MINUTES: There being no corrections to the Minutes of the Board of County Commissioners meeting of October 23, 2023, as printed, Commissioner Ross moved to approve. Commissioner James seconded the motion and it carried unanimously.

READ ORDINANCE BY AUDIO: Commissioner Ross moved to read Code Ordinance #2023-22 by audio. The motion was seconded by Commissioner James, and it carried unanimously.

AMENDMENTS TO AGENDA: There were no amendments to the agenda.

CONSENT AGENDA: Chair Pro-Tem Buck opened for public comment concerning the Partial Vacation, VAC23-0048, of Two-Lot Recorded Exemption, RECX19-0052, for Removal of Lot B – Joshua and Holly Lehman; however, no public comment was offered regarding this matter. Commissioner James moved to approve the Consent Agenda, as printed. Commissioner Ross seconded the motion and it carried unanimously.

WARRANTS:

1) **GENERAL WARRANTS – NOVEMBER 3, 2023:** Commissioner James moved to approve the General Warrants, as printed. Commissioner Ross seconded the motion and it carried unanimously.

BIDS:

1) APPROVE BID #B2300177, BRIGGSDALE SAND AND GRADER SHED – FACILITIES DEPARTMENT: Carolyn Geisert, Purchasing Department, stated staff recommends selecting the lowest bidder who met specifications, TCC Corporation, for a total amount of \$1,745,056.00. Commissioner James moved to approve said bid. The motion was seconded by Commissioner Ross, and it carried unanimously.

2) PRESENT BID #B2300185, REQUEST FOR QUOTE/REQUEST FOR PROPOSAL (RFQ/RFP) FOR BRIDGE 54/13A REPLACEMENT PROJECT – DEPARTMENT OF PUBLIC WORKS: Rose Everett, Purchasing Department, stated four (4) bids were received and staff will make a recommendation at a later date yet to be determined.

3) PRESENT BID #B2300198, FORT LUPTON ANNEX BUILDING (SOUTHEAST SUBSTATION) NETWORK – DEPARTMENT OF INFORMATION TECHNOLOGY: Ryan Rose, Director of the Department of Information Technology, stated two (2) bids were received and staff will make a recommendation on November 20, 2023.

4) PRESENT BID #B2300199, CHASE BUILDING (822 7TH ST, GREELEY) RENOVATION NETWORK – DEPARTMENT OF INFORMATION TECHNOLOGY: Mr. Rose stated two (2) bids were received and staff will make a recommendation on November 20, 2023.

5) PRESENT BID #B2300200, ZERTO REPLICATION LICENSES – DEPARTMENT OF INFORMATION TECHNOLOGY: Mr. Rose stated four (4) bids were received to assist with the Department of Public Safety Communications' system and staff will make a recommendation on November 20, 2023.

NEW BUSINESS:

1) CONSIDER CONTRACT ID #7537 FOR LOCAL MATCH FUNDS FOR CR 21 AND SH 66 INTERSECTION IMPROVEMENTS PROJECT, AND AUTHORIZE CHAIR PRO-TEM TO SIGN AND SUBMIT ELECTRONICALLY: Don Dunker, Department of Public Works, clarified the Colorado Department of Transportation (CDOT) is utilizing FASTER grant funds and not the Match Multimodal Transportation Options Funding (MMOF) for this project. He stated Weld County is contributing \$2 Million towards the intersection project at County Road (CR) 21 and State Highway (SH) 66, which will be used for adding left turn lanes on all four (4) legs, wider shoulders and larger radii. In response to Commissioner James, Mr. Dunker confirmed turn lanes will also be added to the CR portions of the intersection. Commissioner Ross moved to approve said contract and authorize the Chair Pro-Tem to sign and submit electronically. The motion was seconded by Commissioner James, and it carried unanimously.

2) CONSIDER CONTRACT ID #7574 ACCEPTANCE OF INTERGOVERNMENTAL GRANT AGREEMENT SUMMARY OF TERMS AND CONDITIONS FOR ENERGY AND MINERAL IMPACT ASSISTANCE FUND (EIAF) PROGRAM FOR PHASE II OF CR 77 IMPROVEMENTS PROJECT BETWEEN CRS 100 AND 106 (AUGUST CYCLE – TIER I): Elizabeth Relford, Deputy Director of the Department of Public Works, requested the Board's acceptance of the Department of Local Affairs (DOLA) Tier I grant funds, in the amount of \$200,000.00, which will be utilized for Phase II of CR 77 between CRs 100 and 106 to be constructed in 2024. Commissioner Ross moved to approve said agreement and accept said grant award. The motion was seconded by Commissioner James, and it carried unanimously.

3) CONSIDER FUNDING APPROVAL / AGREEMENT TRANSMITTAL FOR HOUSING AND URBAN DEVELOPMENT (HUD) GRANT FUNDS FOR 2023 COMMUNITY DEVELOPMENT BLOCK GRANT

(CDBG) PROGRAM, AND AUTHORIZE CHAIR PRO-TEM TO SIGN: Elizabeth Relford, CDBG Project Manager, expressed her appreciation for the Board's support in getting this item onto the agenda with the last-minute notification, and stated the County has been awaiting grant funding for the 2023 Annual Action Plan projects, in the amount of \$1,177,685.00, from the U.S. Department of Housing and Urban Development (HUD). Commissioner Ross commended Ms. Relford for remaining diligent and further moved to approve said funding approval agreement and authorize the Chair to sign. The motion was seconded by Commissioner James, and the motion carried unanimously.

4) CONSIDER EXTENSION OF TEMPORARY CLOSURE OF CR 7 BETWEEN CR 48 AND SH 56: Amy Mutchie, Department of Public Works, requested an extension of the temporary closure of County Road (CR) 7 between CR 48 and State Highway (SH) 56, to begin November 9, 2023, and go through December 2, 2023. She explained the extension is due to unanticipated additional roadway repairs that were needed and the delays of receiving and transporting additional supplies. Commissioner James moved to approve said extension of temporary closure. The motion was seconded by Commissioner Ross, and it carried unanimously.

5) CONSIDER DECLARATION OF CERTAIN EQUIPMENT AS SURPLUS PROPERTY, APPROVE SALE OF SAME AT AUCTION WITH ROLLER AND ASSOCIATES, AND DELEGATE AUTHORITY TO CONTROLLER TO SIGN ANY NECESSARY DOCUMENTS: Cheryl Pattelli, Chief Financial Officer, stated the list of vehicles attached (Exhibit A) are set for auction on November 8, 2023, and staff recommends approval. Commissioner James moved to approve said declaration of surplus property, sale of same at auction, and delegation of authority to the Controller to sign any necessary documents. The motion was seconded by Commissioner Ross, and it carried unanimously.

6) CONSIDER RATIFICATION OF APPOINTMENTS TO BOARD OF TRUSTEES OF HIGH PLAINS LIBRARY DISTRICT: Matt Horton, Executive Director of Highplains Library District, thanked Commissioner Freeman for serving on the selection committee, and stated Michael Wailes is recommended as the Region 3 Representative and Deanna Lemos-Garcia as the At-Large Representative. Commissioner Ross moved to approve said ratification of appointments. The motion was seconded by Commissioner James, and it carried unanimously.

7) CONSIDER APPOINTMENT TO BUILDING TRADES ADVISORY COMMITTEE: Commissioner Ross moved to approve said appointment. The motion was seconded by Commissioner James, and it carried unanimously.

8) FIRST READING OF CODE ORDINANCE #2023-22, IN THE MATTER OF REPEALING AND REENACTING, WITH AMENDMENTS, CHAPTER 5 REVENUE AND FINANCE, AND CHAPTER 21 AREAS AND ACTIVITIES OF STATE INTEREST, OF THE WELD COUNTY CODE (*ANNUAL FEES*): Jennifer Oftelie, Budget Manager, stated the County makes annual revisions as part of the budgeting process to allow for updates, and gave a brief overview of the proposed changes to Chapter 5 and Chapter 21 of the Weld County Code. She stated general revisions, as discussed at the work session, have been made with the most notable change to move the fees for the Department of Oil and Gas Energy from Chapter 21 to Chapter 5 for annual updates. No public testimony was offered concerning this matter. Commissioner Ross moved to approve Code Ordinance #2023-22 on First Reading. The motion was seconded by Commissioner James, and upon a roll call vote, the motion carried three (3) to one (1), with Commissioner Saine opposed. (*Clerk's Note: Chair Pro-Tem Buck inadvertently stated the title was Chapter 7 for the record when it should have been Chapter 5.*)

PUBLIC COMMENT: No public comment was offered.

RESOLUTIONS AND ORDINANCES: The Resolutions were presented and signed as listed on the Consent Agenda. Code Ordinance #2023-22 was approved on First Reading.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 10:14 a.m.

These Minutes were approved on the 20th day of November, 2023.

BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: _____
Deputy Clerk to the Board

EXCUSED

Mike Freeman, Chair

Perry L. Buck, Pro-Tem

Scott K. James

Kevin D. Ross

Lori Saine