

# RECORD OF PROCEEDINGS

## MINUTES

### BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO WEDNESDAY, DECEMBER 20, 2023

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, December 20, 2023, at the hour of 9:00 a.m.

**ROLL CALL:** The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Mike Freeman, Chair  
Commissioner Perry L. Buck, Pro-Tem  
Commissioner Scott K. James  
Commissioner Kevin D. Ross  
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker  
Acting Clerk to the Board, Houston Aragon  
Chief Financial Officer, Cheryl Pattelli

**MINUTES:** There being no corrections to the Minutes of the Board of County Commissioners meeting of December 6, 2023, as printed, Commissioner Ross moved to approve. Commissioner James seconded the motion and it carried unanimously.

**CERTIFICATION OF HEARINGS:** Commissioner Ross moved to approve the Certification of Hearings conducted on December 6, 2023, as follows: 1) Amended and Restated Service Plan for Kiteley Ranch Metropolitan District – Icenogle Seaver Pogue, P.C., 2) PCSC22-0010 – Paul Page, 3) USR23-0023 – Thomas and Marjorie Brown, c/o CBEP Solar 27, LLC, 4) COZ23-0004 – Fritzier Real Estate, LLC, 5) USR23-0027 – Phyllis Burkgren, c/o USS South Platte Solar, LLC, and 6) USR23-0028 – Leslie Matson, c/o USS Auburn Solar, LLC. Commissioner Saine seconded the motion, which carried unanimously.

**AMENDMENTS TO AGENDA:** There were no amendments to the agenda.

**CONSENT AGENDA:** Commissioner James moved to approve the Consent Agenda, as printed. Commissioner Buck seconded the motion and it carried unanimously.

#### **PRESENTATIONS:**

1) RECOGNITION OF SERVICES, SHERIFF'S OFFICE – DEBRA BRODHEAD: Chair Freeman read the certificate for the record. Steve Reams, Weld County Sheriff, stated Debra Brodhead has been a mainstay at the Southwest substation located in Del Camino for the past 21.5 years, and referred to her as the 'work mom' to those that have become her family over the duration of her tenure. Ms. Brodhead thanked Sheriff Reams and her co-workers for all the years of support, and stated although she is retiring, she has agreed to help out a few days a week for a transitional period. Each Commissioner, in turn, expressed their appreciation for Ms. Brodhead's dedication to the citizens of Weld County and wished

her the best in her retirement and future endeavors. *(Clerk's Note: The group gathered for a photo opportunity.)*

2) 2023 EMPLOYEE SERVICE AWARDS – 10, 20, 30, and 40-YEAR EMPLOYEES: Chair Freeman introduced the presentation for the record and the various Elected Officials and Department Heads spent approximately the next 60 minutes honoring numerous employees and presenting them with 10-, 20-, 30-year pins, as well as presenting coats to three (3) individuals recognizing their 40+ years of service. The Commissioners, in turn, thanked the employees for their years of dedication to the citizens of Weld County.

*(Clerk's Note: Chair Freeman requested a recess at 10:08 a.m., and reconvened the meeting at 10:15 a.m.)*

**WARRANTS:**

1) GENERAL WARRANTS – DECEMBER 19, 2023: Commissioner Ross moved to approve the General Warrants, as printed. Commissioner James seconded the motion and it carried unanimously.

**NEW BUSINESS:**

1) CONSIDER CONTRACT ID #7670 INDIVIDUAL PROVIDER CONTRACT FOR PURCHASE OF FOSTER CARE SERVICES IN A FOSTER CARE HOME AND AUTHORIZE CHAIR TO SIGN – SARAH RODRIGUEZ AND REBECCA RODRIGUEZ: Jamie Ulrich, Director of the Department of Human Services, stated this contract is for a new certified kinship foster care home. Commissioner Buck moved to approve said contract and authorize the Chair to sign. The motion was seconded by Commissioner Saine, and it carried unanimously.

2) CONSIDER CONTRACT ID #7686 INDIVIDUAL PROVIDER CONTRACT FOR PURCHASE OF FOSTER CARE SERVICES IN A FOSTER CARE HOME AND AUTHORIZE CHAIR TO SIGN – TRESTEN COLEMAN-DROEL AND ASHLEY REDDING: Ms. Ulrich stated this contract is for a new provisional kinship foster care home. Commissioner Buck moved to approve said contract and authorize the Chair to sign. The motion was seconded by Commissioner Ross, and it carried unanimously.

3) CONSIDER CONTRACT ID #7684 AMERICORPS EDUCATION AWARD SERVICE LOCATION AGREEMENT AND AUTHORIZE DEPARTMENT OF HUMAN SERVICES TO SIGN ELECTRONICALLY – COLORADO YOUTH CORPS ASSOCIATION: Ms. Ulrich stated this agreement is for the Weld County Youth Conservation Corp to serve in the Youth Corps of Colorado AmeriCorps fixed award program. Commissioner James moved to approve said agreement and authorize the Chair to sign. The motion, which was seconded by Commissioner Buck, carried unanimously.

4) CONSIDER CONTRACT ID #7687 PROFESSIONAL SERVICES AGREEMENT, SOFTWARE SUPPORT AGREEMENT, AND COMPASS SOFTWARE END USER LICENSE AGREEMENT FOR CONTRACT MANAGEMENT PLATFORM, AND AUTHORIZE CHAIR TO SIGN – NORTHWOODS CONSULTING PARTNERS, INC.: Ms. Ulrich stated these agreements will allow for the Department of Human Services to scan and manage all contractual documents. Commissioner Ross moved to approve said agreements and authorize the Chair to sign. Commissioner Buck seconded the motion, and it carried unanimously.

5) CONSIDER CONTRACT ID #7700 APPLICATION FOR HAZARD MITIGATION GRANT FOR STREAM GAGE ALERT AND WARNING STATION PROJECT, AND AUTHORIZE OFFICE OF EMERGENCY MANAGEMENT TO SUBMIT ELECTRONICALLY: Roy Rudisill, Director of the Office of Emergency Management, requested to submit a grant to expand on stream gages along the riverbanks for real time tracking. He stated the total amount for the grant is \$49,380.00, with a 25% match from the County, in the amount of \$12,345.00, which has been budgeted for in 2024. Commissioner Buck moved

to approve said application and authorize the Office of Emergency Management to submit electronically. The motion was seconded by Commissioner James, and it carried unanimously.

6) CONSIDER CONTRACT ID #7703 PROJECT STATEMENT OF WORK, SCHEDULE, AND BUDGET FOR THE WELD COUNTY HAZARD MITIGATION PLAN UPDATE AND AUTHORIZE CHAIR TO SIGN: Mr. Rudisill stated this is the statement of work for the Building Resilient Infrastructure and Communities (BRIC) application that the state will submitted to the Federal Emergency Management Agency (FEMA) on behalf of several counties, to make necessary updates to the Hazards Mitigation Plan which is a requirement of FEMA. He further stated the current plan does not expire until the end of 2026, but due to the application cycle and the time it will take for the changes to take effect, they are requesting to submit early. Commissioner Buck moved to approve said application and authorize the Chair to sign. The motion was seconded by Commissioner Ross, and it carried unanimously. (*Clerk's Note: After the Board meeting, the title of this item of business was altered to reflect the Statement of Work for stated application.*)

7) CONSIDER CONTRACT ID #7697 INTERGOVERNMENTAL AGREEMENT FOR EXTRAORDINARY AND EXTRAORDINARY SNOW REMOVAL FOR THE TRANSPORTER ERECTOR ROUTES, AND AUTHORIZE CHAIR TO SIGN AND SUBMIT ELECTRONICALLY – VARIOUS ENTITIES: Curtis Hall, Director of the Department of Public Works, stated this agreement is among the Colorado Department of Transportation, the Federal Highway Administration (FHWA), and the U.S. Air Force (USAF), for extraordinary maintenance and snow removal for defense access roads in the northeast portion of Weld County. He stated the initial contract term is for five (5) years for fiscal years (FY) 2024-2028, and explained for FY 2024, CDOT will compensate the County \$43,883.00, and there will be a three percent (3%) annual increase for normal maintenance and to keep these roads accessible during inclement weather, for a total amount of \$204,597.00. Commissioner James moved to approve said agreement and authorize the Chair to sign and submit electronically. The motion was seconded by Commissioner Ross, and it carried unanimously.

8) SECOND READING OF CODE ORDINANCE #2023-15, IN THE MATTER OF REPEALING AND REENACTING, WITH AMENDMENTS, CHAPTER 2 ADMINISTRATION OF THE WELD COUNTY CODE (*PLANNING AND ZONING MATTERS, HEARINGS, AND ADDRESSING*): Commissioner James moved to read Code Ordinance #2023-15 by title only. The motion was seconded by Commissioner Buck, and it carried unanimously. Bruce Barker, County Attorney, read the title for the record and stated there have been no changes since First Reading. No public testimony was offered concerning this matter. Commissioner Ross moved to approve Code Ordinance #2023-15 on Second Reading. The motion was seconded by Commissioner Buck, and it carried unanimously. (*Clerk's Note: Chair Freeman inadvertently called this Item of Business as #6.*)

9) SECOND READING OF CODE ORDINANCE #2023-16, IN THE MATTER OF REPEALING AND REENACTING, WITH AMENDMENTS, CHAPTER 8 PUBLIC WORKS OF THE WELD COUNTY CODE: Commissioner Ross moved to read Code Ordinance #2023-16 by title only. The motion was seconded by Commissioner James, and it carried unanimously. Mr. Barker read the title for the record. Elizabeth Relford, Deputy Director of the Department of Public Works, and Dawn Anderson, Department of Planning Services, stated there have been no changes since First Reading, but have received comments from AGPROfessionals regarding grading permits and written documentation from outside agencies, to clarify what constitutes as adequate 'demonstration'. She stated an emergency access is reviewed on a case-by-case basis due to the various Fire Protection District requirements. No public testimony was offered concerning this matter. Commissioner Ross moved to approve Code Ordinance #2023-16 on Second Reading. The motion was seconded by Commissioner James, and it carried unanimously.

10) FINAL READING OF CODE ORDINANCE #2023-22, IN THE MATTER OF REPEALING AND REENACTING, WITH AMENDMENTS, CHAPTER 5 REVENUE AND FINANCE, AND CHAPTER 21 AREAS AND ACTIVITIES OF STATE INTEREST, OF THE WELD COUNTY CODE (ANNUAL FEES): Commissioner James moved to read Code Ordinance #2023-22 by title only. The motion was seconded by Commissioner Ross, and it carried unanimously. Mr. Barker read the title for the record. Jennifer Oftelie, Budget Manager, stated since Second Reading, the Department of Planning Services requested Appendix 5-J.4 be added to reflect the fees for Planned Unit Developments (PUDs) . No public testimony was offered concerning this matter. Commissioner Ross moved to approve Code Ordinance #2023-22 on Final Reading, as amended. The motion was seconded by Commissioner James, and upon a roll call vote of four (4) to one (1), the motion carried, with Commissioner Saine opposed.

**PUBLIC COMMENT:**

1) Edwin Grant, Greeley Resident, offered his comments to the Board.

**RESOLUTIONS AND ORDINANCES:** The Resolutions were presented and signed as listed on the Consent Agenda. Code Ordinances #2023-15, #2023-16, were approved on Second Reading; and Code Ordinance #2023-22, was approved on Final Reading.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 10:29 a.m.

The meeting took place in 2023, with Commissioner Mike Freeman as Chair. These Minutes were approved on the 3rd day of January, 2024, which reflects the current 2024 Board nominations.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: \_\_\_\_\_  
Deputy Clerk to the Board

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Kevin D. Ross, Chair

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Perry L. Buck, Pro-Tem

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Mike Freeman

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Scott K. James

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Lori Saine