

# RECORD OF PROCEEDINGS

## MINUTES

### BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO WEDNESDAY, JANUARY 3, 2024

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, January 3, 2024, at the hour of 9:00 a.m.

**ROLL CALL:** The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Kevin D. Ross, Chair  
Commissioner Perry L. Buck, Pro-Tem  
Commissioner Mike Freeman  
Commissioner Scott K. James  
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker  
Acting Clerk to the Board, Houston Aragon  
Controller, Chris D'Ovidio

**ELECTION OF CHAIR:** Commissioner James moved to nominate Commissioner Ross to serve as Chair of the Board of County Commissioners for 2024. The motion was seconded by Commissioner Buck. There being no further nominations, Commissioner James moved to approve the Resolution to appoint Commissioner Ross as Chair. The motion was seconded by Commissioner Buck, and upon a roll call vote, the motion carried four (4) to one (1), with Commissioner Saine opposed. Commissioners James and Buck further thanked Commissioner Freeman for his excellent leadership as Chair for 2023. Chair Ross thanked the Board for the nomination and stated he looks forward to another great year in Weld County.

**ELECTION OF CHAIR PRO-TEM:** Commissioner James moved to nominate Commissioner Buck as Chair Pro-Tem of the Board of County Commissioners for 2024. The motion was seconded by Commissioner Freeman. There being no further nominations, Commissioner James moved to approve the Resolution to appoint Commissioner Buck as Chair Pro-Tem. The motion was seconded by Commissioner Freeman, and upon a roll call vote, the motion carried four (4) to one (1), with Commissioner Saine opposed.

**COMMISSIONER COORDINATOR ASSIGNMENTS:** Commissioner James moved to approve said Resolution. Seconded by Commissioner Buck, and upon a roll call vote, the motion carried four (4) to one (1), with Commissioner Saine opposed.

#### MINUTES:

1) There being no corrections to the Minutes of the Board of County Commissioners meeting of December 18, 2023, as printed, Commissioner Buck moved to approve. Commissioner Freeman seconded the motion and it carried unanimously.

2) There being no corrections to the Minutes of the Board of County Commissioners meeting of December 20, 2023, as printed, Commissioner James moved to approve. Commissioner Buck seconded the motion and it carried unanimously.

**CERTIFICATION OF HEARINGS:** Commissioner Buck moved to approve the Certifications of Hearings conducted on December 18, and 20, 2023, as follows: 1) ILD23-0001 – William and Debra Senseney, 2) Annual Meeting and 2024 Budget Hearing – Weld County Beebe Draw Law Enforcement Authority, 3) Annual Meeting and 2024 Budget Hearing – Weld County Pioneer Community Law Enforcement Authority, 4) Annual Meeting and 2024 Budget Hearing – Southwestern Weld County Law Enforcement Authority, 5) 2024 Final Budget, 6) USR23-0031 – Louis and Gina Fabrizius, and Stanley and Carolyn Heinze, c/o CBEP Solar 32, LLC, 7) USR23-0036 – Rooster Land Company, LLC, 8) USR23-0026 – ABCD Landco, LLC, c/o 5280 Cattle Company, LLC, and 9) COZ23-0001 – PV East, LLC. Commissioner James seconded the motion, which carried unanimously.

**AMENDMENTS TO AGENDA:** There were no amendments to the Agenda.

**CONSENT AGENDA:** Chair Ross called for public comment regarding Partial Vacation of Two-Lot Amended Recorded Exemption, AMRE-644, for Removal of Lot B – Perkins Land and Livestock V, LLC, c/o David Perkins; however, there was no public testimony concerning this matter. Commissioner James moved to approve the Consent Agenda, as printed. Commissioner Freeman seconded the motion and it carried unanimously.

**WARRANTS:**

1) GENERAL WARRANTS – DECEMBER 29, 2023: Commissioner Freeman moved to approve the General Warrants, as printed. Commissioner Buck seconded the motion and it carried unanimously.

**BIDS:**

1) APPROVE BID #B2300179, CONSULTING SERVICES TO DEVELOP WELD COUNTY ENVIRONMENTAL JUSTICE MASTER PLAN (REQUEST FOR QUOTE [RFQ]/REQUEST FOR PROPOSAL [RFP]) – DEPARTMENT OF PUBLIC WORKS: Toby Taylor, Purchasing Department, stated Weld County received grant funding from the Department of Local Affairs (DOLA), in June 2023, to perform an Environmental Justice Plan, where three (3) requests were received and short-listed on October 13, 2023, including: Lotus Engineering and Sustainability, Research Triangle Institute, and Ramboll America’s Engineering. Mr. Taylor explained the Department of Public Works followed the Best Value Qualification Based Selection (QBS) process for scoring, and held a mandatory pre-proposal meeting to have all proposals due by November 17, 2023. He stated one (1) proposal was received by Lotus Engineering and Sustainability, and staff conducted a panel review where it was apparent the Request for Proposal (RFP) did not clearly communicate the County’s expectation for this project; therefore, staff recommends rejecting said bid and rebidding at a later time, as specifications were not met. Commissioner James moved to reject said bid, per staff’s recommendation. The motion was seconded by Commissioner Freeman, and it carried unanimously.

2) APPROVE BID #B2300194, REQUEST FOR QUOTE/REQUEST FOR PROPOSAL (RFQ/RFP) FOR CRS 76 AND 35 INTERSECTION IRRIGATION PROJECT – DEPARTMENT OF PUBLIC WORKS: Mr. Taylor stated GLH Construction was the sole bidder and their proposal was reviewed for errors and completeness, and being the only proposal received the QBS process was conducted, which ranked the highest and represents the best value to the County; therefore, staff recommends selecting the sole bidder who met specifications, GLH Construction, for a total amount not to exceed \$314,019.96. He stated, per the bid documents, this project is anticipated to start on January 17, 2024, and be completed no later than March 27, 2024. Commissioner Freeman moved to approve said bid. The motion was seconded by Commissioner James. In response to Chair Ross, Mr. Taylor confirmed this will not interfere

with agricultural water irrigation for the farming season. There being no further discussion, the motion carried unanimously.

3) PRESENT BID #B2300210, BENEFITS CONSULTING AND BROKER SERVICES – DEPARTMENT OF HUMAN RESOURCES: Mr. Taylor stated four (4) bids were received, with one (1) bid from Shirazi Benefits being incomplete, thus staff will review the remaining three (3) bids and make a recommendation on January 31, 2024.

4) PRESENT BID #B2300212, TRAINING CENTER RENOVATION – FACILITIES DEPARTMENT: Mr. Taylor stated nine (9) bids were received and staff will make a recommendation on January 17, 2024.

**NEW BUSINESS:**

1) CONSIDER RESOLUTION RE: SCHEDULING OF REGULAR MEETINGS OF THE BOARD FOR 2024: Commissioner James moved to approve said Resolution. The motion was seconded by Commissioner Buck, and it carried unanimously.

2) CONSIDER RESOLUTION RE: AUTHORIZE PUBLICATION OF PROCEEDINGS FOR 2024: Commissioner Buck moved to approve said Resolution. The motion was seconded by Commissioner Freeman, and it carried unanimously.

3) CONSIDER RESOLUTION RE: DESIGNATION OF PARTICULAR PUBLIC PLACE FOR POSTING OF PUBLIC NOTICES: Commissioner James moved to approve said Resolution. The motion was seconded by Commissioner Buck, and it carried unanimously.

4) CONSIDER RESOLUTION RE: DESIGNATION OF PARTICULAR PUBLIC PLACE FOR POSTING OF NOTICES OF TAX LIEN SALES AND NOTICES OF PROPERTIES GOING TO DEED: Commissioner James moved to approve said Resolution. The motion was seconded by Commissioner Buck, and it carried unanimously.

5) CONSIDER APPOINTMENT OF COMMISSIONER PERRY L. BUCK TO CERTAIN ADVISORY BOARDS: Commissioner Freeman moved to approve said Resolution. The motion was seconded by Commissioner James, and upon a roll call vote of four (4) to one (1), the motion carried, with Commissioner Saine opposed.

6) CONSIDER APPOINTMENT OF COMMISSIONER MIKE FREEMAN TO CERTAIN ADVISORY BOARDS: Commissioner James moved to approve said Resolution. The motion was seconded by Commissioner Buck, and upon a roll call vote of four (4) to one (1), the motion carried, with Commissioner Saine opposed.

7) CONSIDER APPOINTMENT OF COMMISSIONER SCOTT K. JAMES TO CERTAIN ADVISORY BOARDS: Commissioner Buck moved to approve said Resolution. The motion was seconded by Commissioner Freeman, and upon a roll call vote of four (4) to one (1), the motion carried, with Commissioner Saine opposed.

8) CONSIDER APPOINTMENT OF COMMISSIONER KEVIN D. ROSS TO CERTAIN ADVISORY BOARDS: Commissioner Buck moved to approve said Resolution. The motion was seconded by Commissioner James, and upon a roll call vote of four (4) to one (1), the motion carried, with Commissioner Saine opposed.

9) CONSIDER CONTRACT ID #7711 AMENDMENT #8 FOR NURSE HOME VISITOR PROGRAM (NHVP) AND AUTHORIZE CHAIR TO SIGN AND SUBMIT ELECTRONICALLY: Jason Chessher, Director of the Department of Public Health and Environment, stated this amendment allows for a long-term staff nurse to transition from full-time to part-time, and to hire an additional part-time nurse. He indicated this program is completely grant funded. Commissioner Buck moved to approve said amendment and authorize the Chair to sign and submit electronically. The motion was seconded by Commissioner Saine, and it carried unanimously.

10) CONSIDER CONTRACT ID #7717 CHANGE ORDERS TO MASTER SERVICES AGREEMENT FOR ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE AND IMPLEMENTATION / INTEGRATION SERVICES (BID #B2200041), AND AUTHORIZE CHAIR TO SIGN – COLLABORATIVE SOLUTIONS, LLC: Ryan Rose, Director of the Departments of Finance and Administration, and Information Technology, stated these change orders address the six (6) month extension for the ‘Go-Live’ date for Phase I to July 2024, a new timeline for the implementation of Phase II for Finance Integration, and additional support for parallel payroll testing. Commissioner Freeman moved to approve said change orders and authorize the Chair to sign. The motion was seconded by Commissioner Buck, and it carried unanimously.

**PUBLIC COMMENT:**

1) Steve Teets, Greeley resident, offered his comments to the Board.

**RESOLUTIONS AND ORDINANCES:** The Resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:23 a.m.

These Minutes were approved on the 17th day of January, 2024.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

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Kevin D. Ross, Chair

\_\_\_\_\_  
Perry L. Buck, Pro-Tem

BY: \_\_\_\_\_  
Deputy Clerk to the Board

\_\_\_\_\_  
Mike Freeman

\_\_\_\_\_  
Scott K. James

\_\_\_\_\_  
Lori Saine