

RECORD OF PROCEEDINGS

MINUTES

BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO WEDNESDAY, JANUARY 24, 2024

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, January 24, 2024, at the hour of 9:00 a.m.

ROLL CALL: The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Kevin D. Ross, Chair
Commissioner Perry L. Buck, Pro-Tem
Commissioner Mike Freeman
Commissioner Scott K. James
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker
Acting Clerk to the Board, Houston Aragon
Chief Financial Officer, Cheryl Pattelli

MINUTES: There being no corrections to the Minutes of the Board of County Commissioners meeting of January 10, 2024, as printed, Commissioner Buck moved to approve. Commissioner James seconded the motion and it carried unanimously.

CERTIFICATION OF HEARINGS: Commissioner Buck moved to approve the Certification of Hearings conducted on January 10, 2024, as follows: 1) ILD23-0001 – William and Debra Senseney, 2) PCSC22-0021 – Donn Foster and Mary Lee Hardy, c/o Foster Trucking, Inc., and 3) USR22-0018 – Loveland Ready-Mix Concrete, Inc. Commissioner James seconded the motion, which carried unanimously.

AMENDMENTS TO AGENDA: Commissioner James moved to amend the agenda to remove item of business #13 from New Business, based on information provided by staff indicating the project was not ready to proceed. The motion was seconded by Commissioner Buck, and it carried unanimously.

CONSENT AGENDA: Commissioner James moved to approve the Consent Agenda, as printed. Commissioner Freeman seconded the motion. Commissioner Saine raised concerns regarding Public Review item #1, Town of Lochbuie, South Weld Annexation Nos. 1-3, based on an inquiry she received, and requested additional time to review. After discussion, it was determined this item is only a general information listing and not an item requiring action. There being no further discussion, the motion carried four (4) to one (1), with Commissioner Saine opposed.

WARRANTS:

1) GENERAL WARRANTS – JANUARY 23, 2024: Commissioner Freeman moved to approve the General Warrants, as printed. Commissioner James seconded the motion and it carried unanimously.

BIDS:

1) APPROVE BID #B2300208, COUNTY-WIDE JOB CLASSIFICATION AND COMPENSATION STUDY – DEPARTMENT OF HUMAN RESOURCES: Toby Taylor, Purchasing Department, stated the Request for Proposal (RFP) identified the following criteria to be evaluated: Firm Capability, Consultant and Key Staff Experiences and Qualifications, Scope of Proposal and Project Approach, Firm Availability, Project Schedule, and Cost. As a result, he indicated staff recommends selecting the second lowest bidder, Baker Tilly, who best overall met values, for a total amount of \$194,100.00. Mr. Taylor further explained the County would like to include additional options for the Fair Labor Standards Act (FLSA) review of all Weld County positions for the cost of \$8,200.00, Career Ladder Creation at a cost of \$7,500.00, Pay and Policy Review and Recommendations for a cost of \$6,100.00, Benefits Analysis for a cost of \$9,300.00, and Employee Pay Equity Analysis for a cost of \$18,000.00. He clarified the grand total, including the additional options, is in the amount of \$243,200.00. Commissioner Buck moved to approve said bid. The motion was seconded by Commissioner James, and it carried unanimously.

2) PRESENT BID #B2400040, VARIOUS CORE AND NON-CORE SERVICES FOR CHILD WELFARE SERVICES – DEPARTMENT OF HUMAN SERVICES: Mr. Taylor stated 29 bids were received and staff will make a recommendation on April 10, 2024.

3) PRESENT BID #B2300102, CASHIERING SOFTWARE AND IMPLEMENTATION / INTEGRATION SERVICES – DEPARTMENTS OF INFORMATION TECHNOLOGY AND FINANCE: Ryan Rose, Director of the Department of Information Technology, stated two (2) bids were received and staff will make a recommendation on February 7, 2024.

NEW BUSINESS:

1) CONSIDER CONTRACT ID #7719 EXPENDITURE AUTHORIZATION AND WORK PLAN FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) PROGRAM FUNDS FOR QUEST RECOVERY DISLOCATED WORKER GRANT (DWG), AND AUTHORIZE CHAIR TO SIGN ELECTRONICALLY: Jamie Ulrich, Director of the Department of Human Services, stated \$142,500.00 in funds have been received for the Quest DWG Program, which is operated through the Employment Services Workforce Center. Commissioner James moved to approve said expenditure authorization and work plan, and authorize the Chair to sign electronically. The motion was seconded by Commissioner Buck, and it carried unanimously.

2) CONSIDER CONTRACT ID #7720 EXPENDITURE AUTHORIZATION AND WORK PLAN FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) PROGRAM FUNDS FOR ADULT, DISLOCATED WORKER, AND ENHANCED DISLOCATED WORKER (EDW) PROGRAMS, AND AUTHORIZE CHAIR TO SIGN ELECTRONICALLY: Ms. Ulrich stated funds have been received for the Dislocated Worker and Enhanced Dislocated Worker Programs, which are operated through the Employment Services Workforce Center. Commissioner Freeman moved to approve said expenditure authorization and work plan, and authorize the Chair to sign electronically. The motion was seconded by Commissioner James, and it carried unanimously.

3) CONSIDER CONTRACT ID #7765 EXPENDITURE AUTHORIZATION AND WORK PLAN FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) PROGRAM FUNDS FOR PERFORMANCE INCENTIVE FUNDS (PIF), AND AUTHORIZE CHAIR TO SIGN ELECTRONICALLY: Ms. Ulrich stated funds, in the amount of \$35,000.00, were awarded to support the Workforce Development Board, staff training, and continuous improvement efforts to enhance the WIOA programs offered in Weld County. Commissioner Buck moved to approve said expenditure authorization and work plan, and authorize the Chair to sign electronically. The motion was seconded by Commissioner James, and it carried unanimously.

4) CONSIDER CONTRACT ID #7724 MODIFICATION LETTER TO EXPENDITURE AUTHORIZATION AND WORK PLAN FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) PROGRAM FUNDS FOR CAREER NAVIGATION AND COACHING STAFF (ICNCS) PROGRAM, AND AUTHORIZE CHAIR AND DEPARTMENT OF HUMAN SERVICES TO SIGN: Ms. Ulrich stated this Modification Letter extends the performance period for the coaching program from December 31, 2024, to June 30, 2025. Commissioner Saine moved to approve said modification letter and authorize the Chair and the Department of Human Services to sign. The motion was seconded by Commissioner James, and it carried unanimously.

5) CONSIDER CONTRACT ID #7760 MODIFICATION LETTER TO EXPENDITURE AUTHORIZATION AND GRANT WORK PLAN FOR WORKFORCE INNOVATION GRANT FUNDS, AND AUTHORIZE CHAIR AND DEPARTMENT OF HUMAN SERVICES TO SIGN: Ulrich stated this Modification Letter extends the performance period from December 31, 2024, to April 30, 2025. Commissioner Freeman moved to approve said Modification Letter and authorize the Chair and the Department of Human Services to sign. The motion was seconded by Commissioner James, and it carried unanimously.

6) CONSIDER CONTRACT ID #7729 PROFESSIONAL SERVICE AGREEMENT FOR VARIOUS CORE AND NON-CORE CHILD WELFARE SERVICES, AND AUTHORIZE CHAIR TO SIGN – CROSSROADSX COUNSELING PROFESSIONAL, LLC: Ms. Ulrich stated this is a post-bid provider to offer sexual abuse treatment services. Commissioner James moved to approve said agreement and authorize the Chair to sign. The motion, which was seconded by Commissioner Buck, carried unanimously.

7) CONSIDER CONTRACT ID #7744 PROFESSIONAL SERVICE AGREEMENT FOR VARIOUS CORE AND NON-CORE CHILD WELFARE SERVICES, AND AUTHORIZE CHAIR TO SIGN – BETTER THAN GOOD COUNSELING: Ms. Ulrich stated this is a post-bid provider to offer mental health services for child welfare youth. Commissioner James moved to approve said agreement and authorize the Chair to sign. The motion, which was seconded by Commissioner Saine, carried unanimously.

8) CONSIDER CONTRACT ID #7730 MEMORANDUM OF UNDERSTANDING ANNUAL REAFFIRMATION FOR COLORADO WORKS PROGRAM AND TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) PROGRAM, AND AUTHORIZE CHAIR TO SIGN: Ms. Ulrich stated this is the annual reaffirmation of the memorandum of understanding for the Colorado Works Program, which identifies the responsibilities of both parties for the program that is implemented in Weld County. Commissioner Buck moved to approve said memorandum of understanding annual reaffirmation and authorize the Chair to sign. The motion, which was seconded by Commissioner James, carried unanimously.

9) CONSIDER CONTRACT ID #7759 AGENCY PARTNER MEMORANDUM AND AUTHORIZE CHAIR TO SIGN – A PRECIOUS CHILD: Ms. Ulrich stated this memorandum outlines the parameters for clients of the Department of Human Services to access their services. Commissioner Freeman moved to approve said memorandum and authorize the Chair to sign. The motion, which was seconded by Commissioner James, carried unanimously.

10) CONSIDER CONTRACT ID #7741 2024-2026 INTERGOVERNMENTAL GRANT AGREEMENT SUMMARY OF TERMS AND CONDITIONS FOR COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM: Ms. Ulrich stated \$34,689.00 of CSBG funds have been received and this Intergovernmental Agreement will allow for the expenditure of these funds through the CSBG Program. Commissioner Freeman moved to approve said agreement. The motion, which was seconded by Commissioner James, carried unanimously.

11) CONSIDER AGREEMENT FOR MATERIALS FOR FLEET UNIFORMS AND LAUNDRY SERVICE (INFORMAL BID #B2300214), AND AUTHORIZE CHAIR TO SIGN – ARAMARK UNIFORM AND CAREER APPAREL, LLC: David Springer, Director of the Department of Fleet Services, stated this agreement provides uniform and laundry services for the Department of Fleet Services. He indicated the vendor, Aramark, is the current service provider and the lowest bidder. Commissioner Freeman moved to approve said agreement and authorize the Chair to sign. The motion was seconded by Commissioner Buck, and it carried unanimously.

12) CONSIDER CONTRACT ID #7754 RAILROAD CROSSING ENGINEERING AND SURVEY COST SHARE AGREEMENT FOR AT-GRADE CROSSING AT CR 54, AND AUTHORIZE CHAIR TO SIGN – GREAT WESTERN RAILWAY OF COLORADO, LLC: Michael Bedell, Department of Public Works, gave a brief overview of reoccurring accidents due to the condition of the railroad crossing located at County Road (CR) 54. He stated this agreement is for the design phase of the railway crossing improvement, and indicated the expenses associated will be shared equally between Weld County and Great Western Railway of Colorado, LLC, (GWRR) in the amount of \$69,585.00 each. Mr. Bedell explained there will be a second agreement in the future for the construction phase of this improvement. In response to Commissioner James, Mr. Bedell explained the crossing on the west is the GWRR, and the second set of tracks on the east is the Union Pacific Railroad (UPRR), both have been inspected and can be fixed and staff will look into the possibility of coordinating the repairs of both crossings simultaneously to only have the road closed once. Commissioner James moved to approve said agreement and authorize the Chair to sign. In response to Commissioner Freeman, Mr. Bedell clarified the location of the tracks and agreed closing the road once to fix both crossings is the best option. There being no further discussion, Commissioner Freeman seconded the motion, and it carried unanimously.

PLANNING:

1) CONSIDER PARTIAL VACATION, VAC23-0059, OF USE BY SPECIAL REVIEW PERMIT, USR16- 0024 – RENTCO, LLC, C/O ELIZABETH COHILL: Eric Sheley, Department of Planning Services, stated Use by Special Review, USR16-0024, was originally approved for a manufacturing warehouse, and the applicants have been conditionally approved for a Lot Line Adjustment (LLA); thus, the USR must be partially vacated in direct correlation with the new boundaries. The applicant was present, but did not offer any further comments. Commissioner James moved to approve said partial vacation. The motion was seconded by Commissioner Freeman, and it carried unanimously.

PUBLIC COMMENT:

1) Steve Teets, Greeley resident, offered his comments to the Board.

RESOLUTIONS AND ORDINANCES: The Resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:30 a.m.

These Minutes were approved on the 7th day of February, 2024.

BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: _____
Deputy Clerk to the Board

Kevin D. Ross, Chair

Perry L. Buck, Pro-Tem

Mike Freeman

Scott K. James

Lori Saine