

# RECORD OF PROCEEDINGS

## MINUTES

### BOARD OF COUNTY COMMISSIONERS WELD COUNTY, COLORADO WEDNESDAY, MARCH 13, 2024

The Board of County Commissioners of Weld County, Colorado, met in regular session in full conformity with the laws of the State of Colorado at the regular place of meeting in the Weld County Administration Building, Greeley, Colorado, March 13, 2024, at the hour of 9:00 a.m.

**ROLL CALL:** The meeting was called to order by the Chair and on roll call the following members were present, constituting a quorum of the members thereof:

Commissioner Kevin D. Ross, Chair  
Commissioner Perry L. Buck, Pro-Tem  
Commissioner Mike Freeman  
Commissioner Scott K. James  
Commissioner Lori Saine

Also present:

County Attorney, Bruce Barker  
Acting Clerk to the Board, Houston Aragon  
Chief Financial Officer, Cheryl Pattelli

**MINUTES:** There being no corrections to the Minutes of the Board of County Commissioners meeting of February 28, 2024, as printed, Commissioner Saine moved to approve. Commissioner James seconded the motion and it carried unanimously.

**CERTIFICATION OF HEARINGS:** Commissioner Saine moved to approve the Certification of Hearings conducted on February 28, 2024, as follows: 1) USR22-0018 – Loveland Ready-Mix Concrete, Inc. Commissioner Buck seconded the motion, which carried unanimously.

**AMENDMENTS TO AGENDA:** Commissioner Saine asserted a Point of Privilege to reinstate Public Comment. Bruce Barker, County Attorney, explained Section 2-1-20.E, of the Weld County Code, pertaining to Public Comment was directed to the Clerk to the Board for purposes of drafting agendas. He further explained Public Comment is subject to change, and the Board exercised that right as of March 11, 2024, and as a result, it is now different. Mr. Barker clarified there is no substantive nor specific verbiage to provide a platform for oral public comment in the Code, and cited multiple avenues being provided for the public to offer their comments to the Board of Commissioners. He continued to state, every single agenda has an approval of amendments to the agenda; thus, everything on the agenda is subject to change, with the exception of noticed Public Hearings. Mr. Barker stated the agenda is the Commissioner's mode to conduct County business, as the Board deems fit. Commissioner Saine moved to amend the agenda to reinstate Public Comment, but due to lack of a second, the motion died.

**CONSENT AGENDA:** Commissioner Freeman moved to approve the Consent Agenda, as printed. Commissioner James seconded the motion and it carried unanimously.

**WARRANTS:**

1) GENERAL WARRANTS – MARCH 12, 2024: Commissioner Freeman moved to approve the General Warrants, as printed. Commissioner James seconded the motion and it carried unanimously.

**BIDS:**

1) APPROVE BID #B2300070, AUTOMATED VEHICLE LOCATION (AVL) SOFTWARE / TELEMATIC SYSTEM – DEPARTMENT OF INFORMATION TECHNOLOGY: Toby Taylor, Purchasing Department, stated staff from the Departments of Fleet Services, Public Works, and Information Technology reviewed all proposals and shortlisted three (3) vendors with the highest scores through the Request for Proposal (RFP) process. He explained a three (3)-month pilot was completed to fully evaluate hardware and system functionality; thus, staff recommends awarding Telus Communications (U.S.) Inc., for a total amount of \$54,032.05. Commissioner James moved to approve said bid. The motion was seconded by Commissioner Buck, and it carried unanimously.

2) APPROVE BID #B2400044, EROSION CONTROL AND REVEGETATION SERVICES FOR 2024 – DEPARTMENT OF PUBLIC WORKS: Mr. Taylor stated six (6) bids were received, and all of the firms met specifications; therefore, he reviewed staff's recommendation to select Verdant Environmental, LLC, and Tasman Geosciences, Inc., the two (2) lowest bidders, for an amount not to exceed \$400,000.00, and \$100,000.00, respectively. Commissioner Freeman moved to approve said bid. The motion was seconded by Commissioner Buck, and it carried unanimously.

3) APPROVE BID #B2400046, DOWNTOWN GREELEY COMPLEX AND NORTHERN COLORADO REGIONAL FORENSIC LABORATORY FLOORING MAINTENANCE – FACILITIES DEPARTMENT (CONT'D FROM 3/6/2024): Mr. Taylor introduced Graham Brothers, LLC, as the second lowest bidder selected by staff and confirmed they meet all specifications, with said bid amounting to \$10,456.00, per month, and \$125,472.00 annually. He explained the initial contract is for one (1) year with the option to renew annually for three (3) additional years at the County's discretion. Commissioner James moved to approve said bid. The motion was seconded by Commissioner Saine, and it carried unanimously.

4) PRESENT BID #B2400014, ONE-TON 4X4 EXTENDED CAB PICKUP WITH 8-FOOT UTILITY BOX (QTY 1) – DEPARTMENTS OF FLEET SERVICES AND PUBLIC WORKS: Mr. Taylor stated three (3) bids were received and staff will make a recommendation on March 27, 2024.

5) PRESENT BID #B2400053, CISCO NETWORK SWITCHES – DEPARTMENT OF INFORMATION TECHNOLOGY: Mr. Taylor stated three (3) bids were received and staff will make a recommendation on March 27, 2024.

**NEW BUSINESS:**

1) CONSIDER SOLICITATION AND RESPONSE COVER SHEET, VENDOR CONTACT INFORMATION SHEET, AND QUOTE FOR FAMILY RESOURCE CENTER (FRC) PROGRAM GRANT, AND AUTHORIZE CHAIR TO SIGN: Jamie Ulrich, Director of the Department of Human Services, requested to apply for a grant through the Family Resource Center to increase the capacity to provide prevention efforts, post-adoption efforts, and other community outreach efforts. She stated, should the grant be awarded, the funding would be in the amount of \$242,000.00. Commissioner James moved to approve said cover sheet, information sheet, and quote, and authorize the Chair to sign. The motion was seconded by Commissioner Freeman, and it carried unanimously.

**PLANNING:**

1) CONSIDER CONTRACT ID #7850 RELEASE OF COLLATERAL AND ACCEPT REPLACEMENT COLLATERAL FOR SITE SPECIFIC DEVELOPMENT PLAN AND RURAL LAND DIVISION FINAL PLAN, RLDF22-0002 – CMH HOMES, INC.: Jazmyn Trujillo-Martinez, Department of Planning Services, stated staff received a letter from U.S. Bank indicating the original Irrevocable Letter of Credit (#SLCMMSP11084) was not extended for renewal and expired on December 31, 2023. She requested, on behalf of the applicant, to accept replacement project collateral in the amount of \$53,760.00, procured in the form of an Irrevocable Letter of Credit (#SLCMMSP12243), issued by U.S. Bank. Commissioner Freeman moved to approve said collateral release and accept replacement collateral. The motion was seconded by Commissioner Buck, and it carried unanimously.

2) CONSIDER CONTRACT ID #7853 PARTIAL RELEASE OF COLLATERAL, ACCEPT WARRANTY COLLATERAL, AND AUTHORIZE CHAIR TO SIGN FOR USE BY SPECIAL REVIEW PERMIT, USR19-0063 – LAZY TWO RANCH, LLC, AND DUANE AND LYNN ROSS, C/O CONNELL RESOURCES, INC.: Ms. Trujillo-Martinez requested, on behalf of the applicants, a partial release of project collateral and acceptance of warranty collateral, in the amount of \$71,220.22, procured in the form of a Bond Rider attached to the original Performance Bond #107519500, issued by Travelers Casualty and Surety Company of America, to be retained for the duration of the two (2)-year warranty period. Ms. Trujillo-Martinez noted the terms of the Road Maintenance Agreement will remain in effect for the life of the Use by Special Review (USR) Permit. Commissioner Buck moved to approve the release of project collateral, and accept said warranty collateral. The motion was seconded by Commissioner James, and it carried unanimously.

**CONTACT THE COMMISSIONERS:** Chair Ross read the various methods of how to provide public input for the record.

**RESOLUTIONS AND ORDINANCES:** The Resolutions were presented and signed as listed on the Consent Agenda. No Ordinances were approved.

Let the minutes reflect that the above and foregoing actions were attested to and respectfully submitted by the Clerk to the Board. There being no further business, this meeting was adjourned at 9:18 a.m.

These Minutes were approved on the 27th day of March, 2024.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: \_\_\_\_\_  
Deputy Clerk to the Board

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Kevin D. Ross, Chair

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Perry L. Buck, Pro-Tem

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Mike Freeman

\_\_\_\_\_  
Scott K. James

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Lori Saine